

School District of Rhinelander
Board of Education

Operations and Strategic Planning Committee
Monday, August 13, 2018

Meeting Notes

The meeting of the Operations and Strategic Planning Committee was called to order at 5:00 p.m. on Monday, August 13, 2018 in the Professional Development Center of the Administration Center, 665 Coolidge Avenue-Suite B, Rhinelander.

The Pledge of Allegiance was led by David Holperin, Committee Member.

Committee Members Present: David Holperin, Benjamin Roskoskey, and Mike Roberts
Committee Members Absent: None

Also present were School Board President Ronald Counter, Superintendent Kelli Jacobi, and Kayla Thomason of the Northwoods River News.

Comments/Report by the Chairperson and/or Superintendent/Administration

No comments/reports

Citizens/Delegations

No citizens/delegations wished to address the Committee.

Committee Meeting Minutes

The Minutes of the July 9, 2018 Committee meeting were accepted

Discussion and/or Action Topics

Budget Status Report

The Committee had no comments relating to the June and July Budget Status Reports.

Plumbing Projects during the 2018-19 School Year

A Request for Proposal was sent to nine area contractors in an effort for the District to select one contractor that could be called upon to complete various plumbing-related projects (i.e. emergency and/or specific timeframe projects) during the 2018-2019 school year at the most favorable cost. Contractors had until July 13, 2018 to submit a proposal. One proposal was received, that being from Rappley Plumbing & Heating of Rhinelander. As requested by the District in the RFP, Rappley's proposal included the following:

Hourly Rate	\$80.00
Overtime Rate	\$142.43
Holiday Rate	\$142.43
Incremental Rates/Service Labor	\$94.50
Minimum Service Charge	\$94.50

Rappley's has been a plumbing service provider in the area for over 25 years and has serviced the District satisfactorily on several projects. The Committee recommended Board acceptance of the proposal from Rappley's.

Electric Projects during the 2018-19 School Year

On June 27, 2018, the District sent a 'Request for Proposal' (RFP) to the following contractors in an effort to secure one contractor that could be called upon to complete various electrical-related projects (i.e. emergency and/or specific timeframe projects) during the 2018-2019 school year at the most favorable cost :

- Gaber Electric, Inc. of Rhinelander
- New Phase Electric of Rhinelander
- Krapel Electric of Rhinelander
- T.J. De Wit & Co., Inc. of Rhinelander

Contractors had until July 13, 2018 to submit a proposal. The following two proposals were received:

Gaber Electric

Hourly Rate	\$75.00
Overtime Rate	\$112.50 per hour
Holiday Rate	\$150.00
Trouble-Shooting Charges	\$75.00 per hour
Minimum Service Charge	\$75.00 per hour

Gaber will not charge for the following: Engineering, Travel, Consultations

T.J. De Witt & Co.

Hourly Rate	\$84.75
Overtime Rate	\$94.75 per hour
Holiday Rate	\$126.83
Trouble-Shooting Charges	\$84.75 per hour
Minimum Service Charge	\$84.75 per hour

T.J. De Witt will charge the hourly rate of \$84.75 for the following: Engineering, Travel, Consultations

Gaber and T.J. De Witt both provided satisfactory services to the District in the past. Within the one year of electrical projects, the costs may exceed \$25,000 so Board approval of the proposal is necessary. For purposes of the electrical projects during the 2018-19 school year, the Committee recommended Board acceptance of the proposal from Gaber Electric.

WI Public Service Corp. Lighting Project on Service Road

The quarter mile service road between the high school and middle school properties is used by students, parents, and community members during the day as well as evening hours for access to the schools, school activities, and Mike Webster Stadium. Due to insufficient lighting along the service road during evening hours, WI Public Service (WPS) was contacted for a quote on the cost for the installation of new lights along the road and behind the middle school building. The following information was provided by WPS for completion of a lighting project:

Installation of Electric Poles, Electric Service, and Electric System

Three fiberglass poles, such as those installed last year in the north high school parking lot, as well as three wood poles will be installed. The wood poles will be installed along the main service road area and the fiberglass poles will be located on the road nearest the middle school and stadium areas.

Cost

Light Poles	\$6,560.34
Electric Service	\$5,294.55
Electric System	\$36,713.63
Total Project Cost	\$48,568.52

The total cost would also include electrical service to the new concession, team room, and restroom facility which is currently under construction; to be completed by the end of the 2018-19 school year.

In order for WPS to provide the lighting fixtures, it will need a signed easement for authorization to install underground electric service on the District's property. The monthly bill for this lighting will be approximately \$156.00.

The committee recommended Board approval of the lighting/electrical installation project at a cost not to exceed \$48,568.52. The cost of this project would be funded through the 2018-19 Maintenance Dept. budget.

Adjournment

The meeting adjourned at 5:10 p.m.