

School District of Rhinelander
Board of Education

BOARD MEETING UPDATE

Regular Monthly Meeting
Monday, August 20, 2018

The regular monthly meeting of the Board of Education was called to order on Monday, August 20, 2018 at 6:00 p.m. in the Superior Diesel Advanced Learning Center of Rhinelander High School; located at 665 Coolidge Avenue, Rhinelander, WI.

Ronald Counter, Board President, led the Pledge of Allegiance.

Roll Call

Board Members Present: Judy Conlin, Mary Peterson, Mike Roberts, David Holperin, Dennis O'Brien, Duane Frey, Ann Munninghoff Eshelman, and Ron Counter

Board Members Absent: Benjamin Roskoskey

Approximately ten guests were present for this meeting, as well as Superintendent Kelli Jacobi and Jamie Taylor of the Northwoods River News.

Declaration of Public Notice

The 'Declaration of Public Notice' was printed on the meeting agenda. This notice identifies the public places at which the meeting agenda was posted and/or shared.

School Board Professional Development

The Board did not have a professional develop topic for this month.

Report Topics

President's Report

President Counter's had nothing to report

Vice-President's Report

Vice-President Conlin reported that she, President Counter, and Board Member Munninghoff-Eshelman attended the WI Association of School Boards Governance Workshop, held at the CESA 9 office on August 14th. She commended on how proud she is of the respect that our school board members show to one another - unlike other school boards in the area.

Superintendent's Report

Superintendent Jacobi introduced Maggie Peterson, Director of Special Education-Pupil Services. Ms. Peterson provided the Board with the 2017-18 seclusion and restraint data informing the Board that there are less and less incidents of seclusion and restraint each year. Much of the decrease in incidents is due to the training that staff are provided for reacting to a child who is under stress and/or acting out in an inappropriate manner.

Teri Maney, Director of Instruction, was also introduced. Ms. Maney provided the Board with information pertaining to the equity requirements of the 'Every Student Succeeds Act' (ESSA). The provisions include teacher, as well as student equity in the classroom (student gender and student race/nationality). She explained that the decisions that need to be made for equity requirements are not always satisfactory to those parents who have requested a particular teacher for their child and the request cannot be approved as it may have been in past years. The administration will, however, take into consideration parent requests that confirm a child's success in school is dependent on being with other students or a particular teacher.

Each year, the school district will be audited to ensure that the classrooms are equitable and all students are being given the best opportunity to succeed in school.

Student Representative Report

Ben Kubisiak, Student Council Representative, reported that the Council held a meeting on August 8th to review the parliamentary process and make plans for the freshman orientation date. There is also a group of students starting the planning for Homecoming.

Professional Staff Report

There was no report at this meeting.

Committee Reports

Instruction and Accountability Committee

Judy Conlin, Committee Chair, reported that the Committee did not meet in July.

Operations and Strategic Planning Committee

Mike Roberts, Committee Chair, reported that the Committee met on August 13th. Topics recommended for school board approval are as follows:

- ◇ Acceptance of a Proposal for the 2018-19 Electric Related Service Needs
- ◇ Acceptance of a Proposal for the 2018-19 Plumbing Related Service Needs
- ◇ Acceptance of a Lighting Project with WI Public Service Corp. for Lighting on the Quarter Mile Service Road between the High School and Middle School and Electrical Service to the New Concession, Team Room, and Restroom Facility

Employee Relations Committee

Committee Chair Duane Frey reported that the Committee did not meet prior to this school board meeting.

Capital Projects Ad Hoc Committee

Mike Roberts, Committee Chair, had nothing to report.

CESA 9 Report

Mr. Holperin, the school board's representative to the CESA 9 Board of Control, reported that the Board held its annual meeting last month at which officers were elected and the 2018-19 budget was considered.

Oneida/Vilas School Supt.-Board Report

Superintendent Jacobi reported that the Oneida/Vilas group has not recently met.

Citizens/Delegations

No citizens/delegations wished to address the Board.

Action and/or Discussion Topics

Meeting Minutes

The minutes of the July 16, 2018 regular monthly meeting were approved.

Payment of August Payment Claims and Services

The Board approved the July 2018 Payment of Claims in the Amount of \$476,496.96 and the July 2018 Payment of Contracted Services in the Amount of \$940,202.42 as printed.

Gift/Donation Acceptance

The following gifts/donations were accepted with sincere appreciation:

- ◇ \$250 from Brian Diel and Diel Insurance Group of Rhinelander, to be used toward the Special Olympics social activities needs
- ◇ A 2007 Honda Pilot automobile valued at \$3,811 from David Olson of Woodridge, IL, to be used as a learning tool for high school students involved in the auto mechanics classes
- ◇ School Supplies, valued at \$18, from Kelly Herman of Harshaw, WI, to be provided to middle school students in need
- ◇ \$50 from Pleasure Point Group, Inc. d/b/a Culvers of Rhinelander, to be used toward the costs of the FBLA national competition
- ◇ \$200 from Ripco Credit Union of Rhinelander, to be used toward the costs of the FBLA national competition
- ◇ 180 cases of water, valued at \$1,440 from Lifts and Docks of Rhinelander, to be provided in the Mike Webster Stadium concessions stand for the 2018-19 stadium activities
- ◇ Backpack filled with school supplies, valued at \$50, from Nicki Meyer of Rhinelander, to be used to assist with a child's learning at the middle school level.
- ◇ \$18 from Vernida Boykin of Rhinelander, to be used toward the needs of the Special Olympics program

Second Reading and Adoption of New Policy - Investment Governance for Post-Employment Benefits

At the July 16th regular monthly meeting, the Board approved a first reading of the new policy, Investment Governance for Post-Employment Benefits. The policy as written below was approved for a second reading and adopted by the Board.

INVESTMENT GOVERNANCE FOR POST-EMPLOYMENT BENEFITS

Post-Employment Benefits Funds

All activity involving the District's employee benefit trust fund shall be administered in accordance with the provisions as stated herein.

The Director of Business Services, under the supervision of the Superintendent, has the responsibility to oversee all activities associated with the investments in compliance with the law.

The Board recognizes that funds held in trust place a high degree of accountability on those having custody of the assets and those who have a fiduciary responsibility for these trust funds. It is incumbent upon the Board to develop an Investment Policy Statement and to implement long range funding goals based upon current and periodically updated actuarial projections identifying and addressing those liabilities. Therefore, the Board establishes a trust fund(s) to work towards meeting its future obligations.

The Board shall rely upon one or more registered third parties who shall serve in a fiduciary capacity as either the custodian of the assets or the party to direct the investments of the assets, or both. It is expected that these professionals shall be paid a fee for their services based upon a percentage of the overall value of the assets managed. They are required to follow the guidelines of the Investment Policy that follows below, and to regularly monitor and report to the District through the Director of Business Services, who in turn will periodically report to the Board.

At a minimum, there shall be a presentation to the Board at the District's Annual Meeting of the Electors specifically on the District's trust funds. The annual report shall state the amount in the trust as of the most recent quarter end, the investment performance for the past one, three, and five years, and the total disbursements made from the trust in the past one year period. The Investment Policy Statement shall be reviewed annually with the Board. The Board is fully aware that the trust assets may be invested into securities that will fluctuate in value and may not give protection or guarantees to the underlying principal.

The Board must vote on all investment changes. The Board is responsible for the choosing of securities with the advice from the registered third-party custodian.

Investment Policy Statement

Purpose of Funds: To provide for the future obligations to our employees under our Post-Employment Benefits contract.

Custodian of the Funds: The District shall entrust one or more registered third-party providers to have custody of all of the employee benefit trust funds. The custodian will be expected to execute all trades on a timely basis, maintain critical accounting for all funds, and report on a regular monthly and quarterly basis all investment results. The custodian shall be paid some negotiated percentage of the assets under management for their services unless some other arrangement is made and approved by the Board.

Manager of the Funds: The District shall hire one or more qualified investment managers who will have full fiduciary responsibility for the investments of the trust. These managers will be provided a copy of this Investment Policy Statement and will have full investment discretion of the funds with respect to how the monies are allocated, provided that they adhere to the investment guidelines stated herein. It is the responsibility of the manager to coordinate all trade executions with the investment custodian.

Investment Objectives:

Protection of Principal: The primary objective of the trust is to protect the underlying capital by focusing on reduced risk strategies, reduced volatility strategies, and being opportunistic with respect to the very long-term market cycles.

Income: The secondary objective of the trust is to generate a competitive rate of income. This shall be accomplished by focusing the core assets on income-producing investments.

Growth: Although growth is desired, it is subordinate to the other objectives above. The Board seeks to find opportunities to grow the capital of the trust, but only to the extent that risks to the asset base is relatively low.

Approval of a Proposal for Plumbing Projects during the 2018-19 School Year

A Request for Proposal (RFP) was sent to seven local contractors and two contractors in the Wausau, WI area in an effort to secure one contractor that could be called upon to complete various plumbing-related projects (i.e. emergency and/or specific timeframe projects) during the 2018-2019 school year at the most favorable cost.

Only one proposal was received, that being from Rappley Plumbing & Heating of Rhinelander. As requested by the District in the RFP, Rappley’s proposal included the following costs:

Hourly Rate	\$80.00
Overtime Rate	\$142.43
Holiday Rate	\$142.43
Incremental Rates/Service Labor	\$94.50
Minimum Service Charge	\$94.50

Within the one year of plumbing projects, the costs may exceed \$25,000, so Board approval of the proposal was necessary. For purposes of the plumbing projects during the 2018-19 school year, the Board accepted the proposal from Rappley's as submitted.

Proposal for Electric Projects during the 2018-19 School Year

Proposals were considered for the completion of various electrical-related projects (i.e. emergency and/or specific timeframe projects) that may be necessary during the 2018-2019 school year. Four area contractors were sent a Request for Proposal (RFP) with Gaber Electric and T.J. DeWitt & Co providing the following quotes:

Gaber Electric

Hourly Rate	\$75.00
Overtime Rate	\$112.50 per hour
Holiday Rate	\$150.00
Trouble-Shooting Charges	\$75.00 per hour
Minimum Service Charge	\$75.00 per hour

Gaber will not charge for the following: Engineering, Travel, Consultations

T.J. De Witt & Co.

Hourly Rate	\$84.75
Overtime Rate	\$94.75 per hour
Holiday Rate	\$126.83
Trouble-Shooting Charges	\$84.75 per hour
Minimum Service Charge	\$84.75 per hour

T.J. De Witt will charge the hourly rate of \$84.75 for the following: Engineering, Travel, Consultations

Gaber and T.J. De Witt have both provided satisfactory services to the District in the past. Within the one year of electrical projects, the costs may exceed \$25,000 so Board approval of a proposal was necessary. After review of the proposals the Board accepted the proposal from Gaber Electric.

Lighting Project with WI Public Service Corp. for Lighting on the Quarter Mile Service Road between the High School and Middle School and Electrical Service to the New Concession, Team Room, and Restroom Facility

The quarter mile service road located between the high school and middle school gets a significant amount of traffic by students, parents, and community members during the day as well as during the evening hours for access to the schools, school activities, and Mike Webster Stadium. Due to insufficient lighting along the service road during evening hours, WI Public Service (WPS) was contacted for a quote on the cost for the installation of new lights along the road and behind the middle school building. The following information was provided by WPS for completion of this lighting project:

Installation of Electric Poles, Electric Service, and Electric System

Three fiberglass poles, such as those installed last year in the north high school parking lot, as well as three wood poles will be installed. The wood poles will be installed along the main service road area and the fiberglass poles will be located on the road nearest the middle school and stadium areas.

Cost

Light Poles	\$6,560.34
Electric Service	\$5,294.55
Electric System	\$36,713.63
Total Project Cost	\$48,568.52

Electrical service to the concession, team room, and restroom facility is also included in the total cost.

The Board approved an easement for WI Public Service (WPS) Corporation to install underground electric upon, within, beneath, over, and across a part of District property, and accepted the proposal from WPS for the cost of installing a total of six lighting poles and lights along the quarter mile service road located between the high school and middle school sites at a cost not to exceed \$48,568.52.

Enter Closed Session

The Board entered closed session at approximately 6:45 p.m. to consider the expulsion and/or reinstatement of expelled students, the hire and/or resignation of professional employees, personal histories and/or disciplinary data of specific persons, and to consider the Superintendent's 2017-2018 evaluation and 2018-2019 contract.