

BOWEN'S BUS SERVICE, INC.
2018-2019 Bus Transportation
CHANGE OF ADDRESS FORM

Please read the information below carefully - Form must be filled out completely

Student will be eligible to ride after parent/guardian is contacted with new bus transportation information

Return completed form to: Bowen's Bus Service, Inc.
U.S. Mail: P.O. Box 43 - McNaughton, WI 54543
Email: school@bowensbusinc.com
Fax: 715-362-3997

Student Name	(1) _____	Grade _____	School _____
	(2) _____	Grade _____	School _____
	(3) _____	Grade _____	School _____
	(4) _____	Grade _____	School _____
	(5) _____	Grade _____	School _____

Busing to Begin (date) _____ **When:** Pickup Drop-off Both (circle choice)

Old Address _____ **Old Bus #** _____

Primary Busing Address _____

Mailing Address _____

Township _____ **Have Alternate Form on File?** ____ Yes ____ No

OTHER INFO/COMMENTS _____

SCHOOL DISTRICT BUSING POLICY - Bowen's Bus Service, Inc. (715) 362-3996

The legal responsibility of the school district in transporting students to/from school is limited to providing services to their legal residence. Student safety, winter weather conditions and transportation efficiency require that students be expected to walk less than two (2) miles to a bus stop. Therefore, the following walking distances have been established.

- A. Walking distance **outside the City of Rhinelander** to a safe bus stop will be:
 - 1. Secondary (Grades 6-12) students: up to three quarters (3/4) of a mile
 - 2. Intermediate (Grades 4-5) students: up to one half (1/2) of a mile
 - 3. Elementary (Grades 1-3) students: up to one half (1/2) of a mile
 - 4. Kindergarten and 4K students are expected to walk the same distance elementary students walk (1/2 mile)
Kindergarten and 4K students are required to have a responsible adult present at the bus stop
- B. Walking distance **within the City of Rhinelander** to school will be:
 - 1. Secondary (Grades 6-12) students: up to two (2) miles
 - 2. Intermediate (Grades 4-5) students: up to two (2) miles
 - 3. Elementary (Grades 1-3) students: up to one (1) mile
 - 4. Kindergarten and 4K students: up to three quarters (3/4) mile
Kindergarten and 4K students are required to have a responsible adult present at the bus stop
- C. A student not eligible for transportation may be transported if there is room on an existing bus route and the bus does not have to alter the bus route or incur any additional cost to the school district.
- D. Bus routes will not be altered to accommodate an alternate transportation request.

Primary Phone # _____ **2nd Phone #** _____ **3rd Phone #** _____

Please list phone numbers in the order you would like them called if the bus service needs to contact you.

Parent's Name (please print) _____

Parent's Signature _____ **Date** _____

*Parent is responsible for transporting student until contacted with busing information from the bus company. **This could take up to two (2) weeks.***

Transportation Office Use Only

Approved _____ Denied _____ Reason (if denied) _____
Bus # _____ Shuttle: A.M. ___ P.M. ___ Stop Location _____ Pick-Up Time _____ Drop-Off Time _____
Add to Route Sheets ___ Notified Driver ___ Informed Parent ___ Informed School ___ Date Notified _____