

School District of Rhinelander
Board of Education

BOARD MEETING UPDATE

Regular Monthly Meeting
Monday, October 15, 2018

The regular monthly meeting of the Board of Education was called to order on Monday, October 15, 2018 at 6:00 p.m. in the Superior Diesel Advanced Learning Center of Rhinelander High School; located at 665 Coolidge Avenue, Rhinelander, WI.

Ronald Counter, Board President, led the Pledge of Allegiance.

Roll Call

Board Members Present: Judy Conlin, Mary Peterson, Mike Roberts, David Holperin, Dennis O'Brien, Duane Frey, Benjamin Roskoskey, and Ron Counter

Board Members Absent: Ann Munninghoff Eshelman

Approximately 10 guests were present for this meeting, as well as Superintendent Kelli Jacobi and Jamie Taylor of the Northwoods River News.

Declaration of Public Notice

President Counter indicated that the 'Declaration of Public Notice' was printed on the meeting agenda. This notice identifies the public places at which the meeting agenda was posted and/or shared.

School Board Professional Development

Shane Dornfeld, Rhinelander High School Principal, and Richard Gretzinger, James Williams Middle School Principal, described how the "Flex" schedule at the high school and middle school is working and how it provides students with additional time for intervention services that they may need to improve the understanding of their core studies, as well as giving them an opportunity to be involved in enrichment programs that may be of interest to them. This is the first year of the Flex schedule at the schools and the principals reported that although it was a little difficult at the start of the year, the schedule is working well and students are finding it gives them an opportunity to improve academically and socially, and provides them with enrichment experiences they would not otherwise have had.

Report Topics

President's Report

President Counter announced that the District has been awarded grant funds through the second application for school safety funds. These funds will be used for

- Additional Interior/Exterior Video Cameras - Installed in areas that were not covered with the purchases from the first grant funds
- Upgrade Camera System
- Exterior PA Systems - All buildings as needed
- Interior/Classroom Door Safety Hardware - All buildings as needed
- Safety/Mental Health Training

President counter also thanked all school board members for their participation in meetings and conferences outside of the Boardroom and presented Board Member Frey with a 'Certificate of Achievement' from the Wisconsin Association of School Boards for reaching Level II with the Association. This certificate represents Mr. Frey's high level of commitment to public school students by participating in the Association's professional development opportunities.

Vice-President's Report

Vice-President Conlin reported that on October 10th in the Professional Development Center of the Administration Center, she and school board members Duane Frey and David Holperin watched a webinar hosted by the WI Association of School Boards (WASB) pertaining to administrative contracts. Reference was made to school board member responsibilities and acknowledged that each Board member had received a copy of the administrative contract booklet as provided by WASB for the webinar.

Ms. Conlin also informed the Board that she is on the committee for review of the WASB resolutions, which will be voted on during the 2019 State Education Convention. One resolution in particular will involve a proposal that references the need for the state to consider special education funding for public schools, which is currently significantly less than the funding provided to private schools for special education purposes.

Superintendent's Report

Superintendent Jacobi's report included the following:

- ❖ Recognized and presented a plaque to Teri Maney, Director of instruction, who was awarded the '2018 Wisconsin Instructional Leader of the Year' by the Wisconsin Association for Supervision and Curriculum Development in recognition of her leadership in curriculum, instruction and assessment and for her support for policies and practices that lead to increased student success. Ms. Maney is the second administrator in the District to have received state recognition this year. Marta Kwiatkowski, Director of business Services, was awarded the 'Business Manager of the Year' award by the WI Association of School Business Officials.
- ❖ Reminded the Board of the October 22nd 5:30 p.m. Annual Meeting of the Electorate as well as the special meeting that will immediately follow for the Board's approval of the budget and tax levy. Both meetings will be held in the Professional Development Center of the Administration Center.
- ❖ Informed the Board that the dates of November 26th and December 3rd are being considered for an evening Board Retreat at which the topics of strategic planning, building space needs and building reconfigurations will be discussed.
- ❖ Reminded the Board that public meetings continue throughout the community to inform community members about the November 6th referendum. Future community meetings are
 - October 18th @ 5:00 p.m. - Pelican Elementary School Library
 - October 22nd @ 10:0 a.m. - James Williams Middle School Library
 - October 29th @ 5:00 p.m. - Crescent Elementary School Library
- ❖ The State Education Convention will be held in Milwaukee January 23-25, 2019. Board members wishing to attend should contact the Superintendent's office.
- ❖ The Co-Op Hockey Team is experiencing extremely low participation numbers so another school district is being invited to join the Co-Op. Updates will be provided as more information is received.

Student Representative Report

Ben Kubisiak, Student Council Representative, reported that Homecoming was very successful with a record attendance at the Saturday evening dance. The Council is currently working on revisions to its Constitution and selection of its standing committees. Council members will be working t Culver's on October 24th as a fundraising event. Ben also announced that the play, Mamma Mia, will be presented November 1st-4th by the Drama Club students.

Professional Staff Report

No report was given.

Committee Reports

Instruction and Accountability Committee

Judy Conlin, Committee Chair, reported that the Committee did not meet in September.

Operations and Strategic Planning Committee

Mike Roberts, Committee Chair, reported that the Committee met on October 8th and recommended Board approval of a student trip to Germany with fundraising, banking services with Associated Bank for the current year and two years following, revisions to and deletion of school board bylaws, revisions to administrative policies, and a first reading of two new administrative policies.

Employee Relations Committee

Committee Chair Duane Frey reported that the Committee did not meet this month.

Capital Projects Ad Hoc Committee

Mike Roberts, Committee Chair, reported that the Committee did not meet.

CESA 9 Report

Mr. Holperin, the Board's representative to the CESA 9 Board of Control, reported that the board was given a presentation on the 'Excellence in Teaching' program, which provides all candidates with an opportunity for a teaching degree. For more information about the program, contact CESA 9 at (715-453-2141) or go online to <https://www.cesa9.org/ETP.cfm>.

Oneida/Vilas School Supt.-Board Report

Superintendent Jacobi reported that the Oneida/Vilas group has not recently met.

Citizens/Delegations

No citizens/delegations wished to address the Board.

Action and/or Discussion Topics

Meeting Minutes

The minutes of the September 17, 2018 regular monthly meeting were approved.

Payment of August Payment Claims and Services

The Board approved the September 2018 Payment of Claims in the Amount of \$672,722.59 and the September 2018 Payment of Contracted Services in the Amount of \$907,649.43 as printed.

Gift/Donation Acceptance

The following gifts/donations were accepted with sincere appreciation:

- Donations to the School FBLA/DECA program:
 - ◊ \$50 from Key Insight LLC of Rhinelander
 - ◊ \$100 from Stifel of Rhinelander
 - ◊ \$150 from Pinewood Country Club of Harshaw, WI
 - ◊ \$250 from Herman Excavating of Harshaw, WI
 - ◊ \$250 from Advanced Barrier Extrusions, LLC of Rhinelander
 - ◊ \$250 from Red Arrow Products of Rhinelander
 - ◊ \$250 from Shoeder's RV & Marine, Inc. of Rhinelander
 - ◊ \$250 from Timber Land Chiropractic of Rhinelander
- School supplies, valued at \$300, from Wal-Mart of Rhinelander for Crescent Elementary School students
- Butterfly wings play item, valued at \$50, and a rock collection (value unknown) from Jeff and Gene Lynott of Rhinelander (butterfly wings to be available to children using the Cedric A. Vig Outdoor Classroom (CAVOC) playscape - rock collection to be used for the dry river bed at the playscape)
- A rock collection (value unknown) from Nicolet College to be used for the dry river bed at the CAVOC playscape
- A rock collection (value unknown) from Dennis Chapman of Rhinelander to be used for the dry river bed at the CAVOC playscape
- \$100 from Maurice's of Rhinelander to be put into an "Adopt A Classroom" account for Crescent Elementary School (see program details at AdoptAClassroom.org)
- School and office supplies, valued at \$100, from Staff Sgt. Naber, U.S. Army Recruiting of Rhinelander, to be used as needed at Central Intermediate School
- \$550 from Nathan Sheveland of Rhinelander, to be used toward the purchase of range finders for the Rhinelander High School boys' golf team
- \$500 from Michael & Sydney Moran of Rhinelander, to be used toward the purchase of floor mats for the Rhinelander High School gymnastics program
- Food and supplies valued at \$275 from Taher, Inc used for the 1st annual "Run Back To School" event held at CAVOC

Student Trip to Germany and Fund-Raising

The Board approved a request for student travel to Germany during Spring Break 2020, and voted to allow the students to solicit funds from businesses and community members to help defray travel costs.

The 2020 trip would be open to high school junior and senior students who are enrolled in the German program and who are in good academic and behavioral standing leading up to and at the time of travel. During the 10 day trip, students will use their language skills to navigate German society, participate in modern German culture, and experience German

history and how history left its mark on the German people. The trip will be contracted through ACIS, the agency that has been handling student trips for the District up to this point, or another reputable agency. During travel, students will be accompanied by German Teacher Herr Geiger, who has prior experience in leading student groups in Germany. One or more other chaperones will accompany the students, if needed due to the group size.

Banking Services for 2018-19, 2019-20, and 2020-21

The proposal from Associated Bank to provide the District with local banking services for the current 2018-19 school year and for the 2019-20 and 2020-21 school years was approved by the Board. The request for banking services proposals was sent to eight local financial institutions. The District currently does most of its local banking with BMO Harris Bank of Rhinelander.

Other than the proposal received from Associated Bank, proposals were also received from BMO Harris Bank, CoVantage Credit Union, Nicolet National Bank, and People's State Bank. All proposals were evaluated based on fees, investment income, collateral, and the financial institution meeting all requests listed in the RFP.

Revised and Deleted Bylaws and Revised Policies and New Policies

The Board approved the following proposed revised and deleted bylaws and administrative policies, as well as a first reading of new administrative policies:

Revised Board Bylaws

- Bylaw 0144.1, Compensation (*This bylaw was revised to clarify the procedures for those Board members who are not in the initial year of their term and who also wish to refuse to accept a salary. The revision is consistent with Wis. Stats. 120.07.*)
- Bylaw 0164.2, Special Meetings (*Revised to better reflect the process for posting special meetings*)

Deleted Board Bylaw

- Bylaw 0165.3, Special Meetings (*Bylaw 0164.2, Special Meetings, and Bylaw 0165.3, Special Meetings, have been combined to create revised Bylaw 0164.2*)

Revised Administrative Policies

- Policy 1213, Student Supervision and Welfare (*Revised to clearly indicate that it pertains exclusively to administrators rather than the inclusion of professional and/or support staff members. More specific standards have also been added for clarity of administrative responsibilities regarding student supervision and welfare.*)
- Policy 1422, Nondiscrimination and Equal Employment Opportunity (*Revised to clearly state the requirements [state and federal] for addressing inquiries or complaints pertaining to discrimination, retaliation, or denial of equal access.*)
- Policy 1461, Unrequested Medical Leaves of Absence/Fitness for Duty (*Revised to make it clear that the policy relates to administrators and not employees in general who may be unable to perform their duties*)
- Policy 1630.01, Family and Medical Leave of Absence (FMLA) (*Revised to make it clear that the policy relates to administrators and not employees in general who may be unable to perform their duties*)

New Administrative Policies

- New Policy 1460, Physical Examination (*This policy requires that an administrator who has been offered employment will undergo a tuberculosis screening questionnaire or other tests in accordance with applicable law. Further, the policy requires that any non-employment recommendations should be directly related to the defined job responsibilities and a reasonable accommodation will not allow the employee or prospective employee to adequately fulfill those responsibilities.*)
- New Policy 1623, Section 504/Americans with Disabilities Act Prohibition Against Disability Discrimination to Employment (*This new policy has been recommended for adoption as it relates to administrative staff. This policy is in place for professional and support personnel.*)

Enter Closed Session

The Board entered closed session at 6:50 p.m. to consider personal histories and/or disciplinary data of specific persons, and to consider the Superintendent's 2018-2020 contract.