

School District of Rhinelander  
Board of Education

Regular Monthly Meeting  
Monday, March 18, 2019

**MEETING UPDATE**

The regular monthly meeting of the Board of Education was called to order on Monday, March 18, 2019 at 6:00 p.m. in the Superior Diesel Advanced Learning Center of Rhinelander High School; located at 665 Coolidge Avenue, Rhinelander, WI.

Ronald Counter, Board President, led the Pledge of Allegiance.

Roll Call

Board Members Present: Judy Conlin, Mary Peterson, Mike Roberts, David Holperin, Dennis O'Brien, Duane Frey, Ann Munninghoff Eshelman and Ron Counter

Board Members Absent: Benjamin Roskoskey

Approximately 10 guests were present for this meeting, as well as Superintendent Kelli Jacobi and Jamie Taylor of the Northwoods River News.

Declaration of Public Notice

President Counter indicated that the 'Declaration of Public Notice' was printed with the meeting agenda. This notice identifies the public places at which the meeting agenda was posted and/or shared.

School Board Professional Development

Dr. Maggie Peterson, Director of Special Education-Pupil Services, showed the "Project Unify" video developed to promote inclusion. The video highlights staff and students who are promoting the "Spread the word-Stop the 'R' word" campaign. The "R" word refers to the "retarded".

Report Topics

President's Report

President Counter asked the Board for consensus that the following topics be moved to the top of the action items list so that Marta Kwiatkowski, Director of Business Services, could attend another scheduled meeting:

- ◇ Consider Acceptance of a Proposal for a New Five-Year Student Transportation Services Contract
- ◇ Consider Approval of the Proposal for the Crescent Elementary School Kitchen Remodeling Project
- ◇ Consider Acceptance of a Proposal for the Purchase of Boilers for Rhinelander High School
- ◇ Consider Acceptance of a Proposal for a New Five-Year Printer and Copier Agreement

The Board members agreed to the agenda order change as requested.

President Counter congratulated Rhinelander High School student Ben Kubisiak, for his award of a 2019 Herb Kohl Student Excellence Scholarship, and congratulated Lori Linsmeyer, Crescent Elementary School teacher and recipient of a 2019 Herb Kohl Teacher Fellowship.

Vice-President's Report

Vice-President Conlin had nothing to report.

Superintendent's Report

Superintendent Jacobi was not able to be present at this meeting; however, during the Superintendent's Report, Dr. Maggie Peterson, Director of Special Education-Pupil Services, reported that Rhinelander High School DECA Advisor Ms. Mischell Fryar was awarded the Red Apple Advisor Award at the Wisconsin DECA State Career Development Conference (SCDC). Ms. Fryar was recognized during the statewide advisor meeting, where she received a plaque for her hard work and outstanding efforts.

Dr. Peterson also reported that she, Teri Maney, Director of Instruction, and Marta Kwiatkowski, Director of Business Services, met with representatives of the Rural Virtual Academy for the possible development of an academy in our school district.

An update was also given on the Every Student Succeeds Act (ESSA) and the efforts District staff members are making to increase student achievement. She and other staff members have done a site visit to the Menominee Falls school district, where cycles of continuous improvement programs are already in place. The Equity Team will be meeting in the future for a data retreat to develop an action plan for cycles of continuous improvement within our school district.

#### Rhineland Education Association (REA) Report

Shari Wendland, REA representative, was not present for a report.

#### Student Representative Report - Rhineland High School

Ben Kubisiak, Student Council Representative, informed the Board that Student Council is working on plans for Prom, its members are working on improving the school's recycling efforts, and students are working on amending the Council's Constitution.

#### Committee Reports

##### Instruction and Accountability Committee

Judy Conlin, Committee Chair, reported that the Committee met on March 11th and recommended Board approval of changes to the Social Studies Dept. courses to include approval of a new course, History Inquiry, for the 2019-20 school year, as well as putting the Contemporary Global Issues and Greek and Roman History courses on hold for the 2019-20 school year. The Committee also recommended Board approval of the proposed 2019 Summer School proposals and was presented with the first of two Achievement Gap Reduction (AGR) reports by Rachel Hoffman, Title I Math Interventionist.

##### Operations and Strategic Planning Committee

Mike Roberts, Committee Chair, reported that the Committee met on March 11th with recommendations for Board approval of the following:

- Boys/Girls Cooperative Hockey for the 2019-2020 School Year
- New Five-Year Student Transportation Services Contract
- Crescent Elementary School Kitchen Remodeling Project
- Purchase of Boilers for Rhineland High School
- New Five-Year Printer and Copier Agreement
- 2019-2020 CESA 9 Shared Services Contract

The Committee also discussed a Lease Agreement for the Hodag Connections Learning Center Site; however the vote for a recommendation to approve received a tie vote of 1/1, so President Counter directed the Administration to bring the topic to the Board for further consideration.

##### Employee Relations Committee

Committee Chair Duane Frey reported that the Committee had not met in February.

##### Capital Projects Ad Hoc Committee

Mike Roberts, Committee Chair, reported that the Committee did not meet in February.

##### CESA 9 Report

Mr. Holperin, the Board's representative to the CESA 9 Board of Control, reported that the Board met on Wednesday, March 6th and was given a presentation by the CESA 9 auditor. An Administrative Report was also given.

##### Oneida/Vilas School Supt.-Board Report

Superintendent Jacobi reported that the Oneida/Vilas group has not recently met.

#### Citizens/Delegations

No citizens/delegations wished to address the Board.

Action and/or Discussion Topics (accepted agenda order change)

New Five-Year Student Transportation Services Contract

A Request for Proposal (RFP) had been sent to the following student transportation providers asking for proposals to offer student transportation services to the District during the 2019-20, 2020-21, 2021-22, 2022-23, and 2023-24 school years (July 1, 2019-June 30, 2024):

Bowen's Bus Service, Inc., Rhinelander, WI  
Schilleman's Bus Service, Eagle River, WI  
First Student Transportation, Gurnee, IL  
Tomahawk Bus Service, Tomahawk, WI  
Lamers Bus Lines, Inc., Green Bay, WI  
Dairyland Buses, Inc., Waukesha, WI  
Kobussen Buses Ltd., Kaukauna, WI  
Johnson School Bus Co., Shawano

The only proposals received were from Bowen's Bus Service and Dairyland Buses, Inc. Both proposals were carefully reviewed, with the proposal from Bowen's, the District's current student transportation provider, providing the lowest cost. The difference between the two proposals was approximately \$200,000.00 per year. Dairyland, however, did provide a proposal listing the use of newer buses that those owned by Bowen's. The Board accepted the proposal from Bowen's Bus Service, Inc.

Crescent School Kitchen Remodel

With the acceptance of the proposal from Greenfire to construct classrooms onto the Central, Crescent, and Pelican school buildings, Board members were also made aware that the Crescent kitchen area is in need of a remodel. Since Greenfire would be on site over the summer months to complete the classroom additions, Administration was directed to request a proposal from the company for the remodel project. The District was given a quote of \$155,903.00 to complete the project (labor, materials, and equipment). The project will include

- Changing existing doorways
- Opening a wall to the gymnasium
- Installing structural beams and masonry walls where needed
- Installing new plumbing and electrical
- Installing new flooring
- Painting walls
- Installing two sinks, tables, and a new serving counter
- Installing heat in a storage area

Miron Construction was also contacted to submit a quote, but no proposal was submitted.

The Greenfire proposal was approved by the Board. The Board was informed that the current kitchen design at Crescent is outdated and not conducive to the needs of the food service program. The remodel will allow for a much more organized kitchen area and a much better designed area for serving the staff and students. Greenfire will act as the construction management firm and will request proposals from contractors for completion of various parts of the remodel project. Administration has been assured that the project will not exceed the quoted cost of \$155,903.00. There is currently \$411,000.00 in the Fund 50-Food Service Account; enough to cover the remodel costs.

Board Member Holperin did share his reservations regarding the project, indicating he strongly feels that a complete long-term building plan should be developed prior to spending more on the current structures.

Purchase of Boilers for Rhinelander High School

The purchase of a new condensing boiler and a new non-condensing boiler for the high school from Heat & Power Products with installation to be completed by Tweet Garot were approved, for a total project cost of \$66,295.00. Funding for the project will come from the 2018-19 maintenance budget.

The Board was informed that the current Aerco brand condensing boiler at the high school was installed in 2010.

This boiler and other Aereco boilers that have been installed in other schools within the District have had operational issues. This boiler will be replaced with a Patterson-Kelly stainless steel condensing boiler since Patterson-Kelly boilers are in other buildings and have proven to be very reliable.

A new Patterson-Kelly non-condensing hot water boiler will also be purchased for and installed at the high school. The new boiler will replace a Patterson-Kelly boiler that was installed in 1989 and removed from service last year due to its age and failure to meet state requirements.

#### New Five-Year Printer and Copier Agreement

A 'Request for Proposal' (RFP) had been sent out in January to the following vendors for the purpose of receiving proposals to enter into a new five (5) year contract for managed print and copying services:

- EO Johnson - Wausau, WI (current vendor)
- Gordon Flesch Company - Kimberly WI
- Rhyme - Wausau, WI
- Bauernfeind Business Technologies - Marshfield, WI
- Office Enterprises Inc. - Weston, WI
- Hadley Office Products - Wausau, WI
- Marco Technologies LLC - Wausau, WI

All vendors interested in submitting a proposal were given an opportunity to do a walk-through of school buildings or receive information on the printer/copier needs so they would know what printers/copiers needed to be included in the proposal and to ask questions in an effort to provide the District with a complete proposal as requested. Proposals were received from vendors; however, the proposals did not follow the directives that were written in the RFP. For that reason, the vendors were asked to resubmit a proposal following specific directives so Administration would be able to compare the proposals equally. The following vendors provided a final proposal with a monthly cost:

- |  |                      |
|--|----------------------|
| <input type="checkbox"/> E. O. Johnson                     | \$9,359.32 Per Month |
| <input type="checkbox"/> Rhyme                             | \$9,097.09 Per Month |
| <input type="checkbox"/> Bauernfeind Business Technologies | \$9,015.00 Per Month |
| <input type="checkbox"/> Marco Technologies                | \$8,816.68 Per Month |

The District is currently contracted with E.O. Johnson and costs are approximately \$11,000.00 per month.

After review and comparison of the four proposals received, the Board accepted the proposal from Marco Technologies. Other area school districts have entered into a contract with Marco Technologies and have reported that they are very satisfied with the products and services that this company has provided. Ms. Kwiatkowski will be allowed to work with Marco on changes to the equipment if the changes will reduce costs for the District (i.e. reduced number of small office printers).

#### Payment of December 2018 Claims and Contracted Services

The February 2019 payment of claims in the amount of \$578,957.42 and the February 2019 payment of contracted services in the amount of \$814,132.84 were approved as printed. A copy of the claims and services document can be obtained through the Business Office.

The Minutes of the February 18, 2019 regular monthly school board minutes and the March 11, 2019 school board special meeting/retreat were approved.

#### Gifts/Donations Contributed to the District

The following gifts/donations were accepted with sincere appreciation:

- \$100 Wal-Mart gift card from Jess Gaedtke and Mary King of Rhinelander to Pelican Elementary School - to be used toward the purchase of warm clothing for students in need
- \$575.00 Wal-Mart gift card from the Craig Catlin Family of Rhinelander for the purchase of warm clothing or other clothes for Pelican Elementary School students in need

- Donations to be used toward student travel and other costs for the State Finance and Investment Challenge Bowl
  - ◇ \$100 from Boyd Financial Services of Rhinelander
  - ◇ \$200 from David Holperin of Rhinelander
  - ◇ \$250 from Heck Capital Advisors of Rhinelander
- A Milwaukee Bucks Giannis Antetokounmpo #34 jersey donated by Daniel Meyer of Farmer's Insurance to be raffled off to benefit the Rhinelander High School athletics/activities
- Approximately 4,000 pounds of scrap metal, valued at \$258.00, from Lake Shore Systems, Inc. of Rhinelander to be used in the Rhinelander High School Industrial Technology Metals Program
- Donations to be used toward the needs of the Robotics Club
  - ◇ \$50 from Heck Capital Advisors of Rhinelander
  - ◇ \$100 from CoVantage Credit Union of Antigo, WI
  - ◇ \$100 from Big Dog D J of Rhinelander
- Donations to be used toward the needs of the Rhinelander High School Dance Team to compete at Nationals
  - ◇ \$100 from Affinity Anesthesia, LLC of Rhinelander
  - ◇ \$100 from The Microblading Nurse LLC of Rhinelander
  - ◇ \$100 from Midwest Alliance Services LLC of Rhinelander
  - ◇ \$100 from First Impressions, S. C. of Wausau, WI
  - ◇ \$100 from Superior Diesel of Rhinelander
  - ◇ \$250 from Mike Winter Construction, LLC of Rhinelander
  - ◇ \$500 from A.S.W. Union, Local #2-15 of Rhinelander

#### Boys'/Girls' Cooperative Hockey for 2019-20 School year

The application renewals for the girls' and boys' cooperative hockey teams for the 2019-2020 school year were approved. Brian Paulson, Co-Curricular Activities Director, reported that the 2019-20 girls' team will consist of the current Rhinelander/Antigo/Three Lakes Co-Op, with the addition of the Lakeland/Mercer/Tomahawk Co-op, as well as Wabeno students. The boys' team will consist of students from Rhinelander and Three Lakes. Eagle River has not yet submitted a request to join the co-op, but Mr. Paulson indicated its students would be welcomed if an official request was made.

#### Changes to the High School Social Studies Courses

A request was made for the Rhinelander High School 'Contemporary Global Issues' course to be put on hold as a course selection for the 2019-20 school year due to low participation the past two years. This research and discussion-based course focuses on the United States and its relationship with the rest of the world, with topics that include a comparison of political and economic systems, the United Nations, world trade, environmental issues, human rights, and global conflict and resolution.

It was also requested that the new 'History Inquiry' course be approved for the 2019-20 school year. This half-credit, single fall semester course has been designed around the framework of the National History Day (NHD). Central to the History Inquiry course is original student research on historical topics of interest. Extensive use of high school's research databases, primary source analysis, and thematic applications will guide the units of study in this course. With approval of the new History Inquiry course offering, the 'Greek and Roman History' course would also be put on hold for the 2019-20 school year.

The Board approved the request to put the Contemporary Global Issues and Greek and Roman History courses on hold for the 2019-20 school year, and approved the new History Inquiry course as proposed.

## 2019 Summer School Proposals

The following 2019 Summer School programs were approved as proposed:

### Elementary

The elementary program will be held from June 12-July 3, 2019 (16 days), Monday through Friday. Classes at Pelican will be held from 8:00 a.m. to 12:30 p.m. and at Central from 8:15 a.m.- 12:45 p.m. There will be no Summer School classes at Crescent Elementary. Breakfast and lunch will be offered at no cost and transportation will be provided. Students on free lunch will not be charged for class registration, and those students on reduced lunch will receive a reduced class registration fee. Teachers will be scheduled from 7:45 a.m.-1:00 p.m. each day.

### Program Objectives

- Provide remedial as well as acceleration opportunities in reading, language arts, math, science, and social studies skill for all students.
- Provide enrichment programming to help develop talents and skills of all students
- Provide intensive tutoring for selected and targeted tier intervention students in reading and math

### Anticipated Cost

- \$232,871.30

### James Williams Middle School

The middle school program will also meet from June 12-July 3 (16 days). Breakfast and lunch will be served at no cost and transportation will be provided. Classes will meet from 8:15 a.m.-12 noon, with teachers being scheduled from 7:45 a.m.-12:45 p.m. Exceptions to the time frame of the schedule will be the Summer Beginning Band program for incoming 6th graders, which will continue in August. Tutoring will supplement academic courses.

### Program Objectives

- Provide all students with remedial as well as academic enrichment activities
- Allow students to demonstrate proficiency in course content
- Provide enrichment programming to help develop talents and skills for all students
- Provide appropriate interventions for students struggling in reading and math

### Anticipated Cost

- \$54,779.00

### Rhineland High School

Students attending the high school summer programs will be able to get on buses going to and from the middle school with the regular bus routes and walk to and from the high school. No special bus routes for regular education students will be provided.

### Program Offerings

- Credit Recovery (online) -- June 12-July 3rd, two sessions 8-10 a.m. and again from 10 a.m.-12 noon (2 Instructors and One Teaching Assistant)
- Summer Fitness -- 6:30-9:30 a.m. each day (3-4 Instructors)
- Employability Skills with field trips focused on community transition - 15 days from 7:00 a.m.-2:00 p.m., with a second work-based component that will be offered through July and August (2 Instructors and 1 Teaching Assistant)
- Drivers Education -- 7-9 a.m. with behind-the-wheel scheduled between 9:30 a.m. and 5 p.m. (1 Instructor)
- Summer Band -- Two different band practice sessions; one in July for 4 days (4th of July Parade Performance) and one in August for 4 days (Traditional Band Camp) (1 Instructor)

### Anticipated Cost

- \$35,590.00

CAVOC (Cedric A. Vig Outdoor Classroom)

The CAVOC Summer School program will be held to introduce incoming 4th grade students into the environmental, geographical, and historical curriculum of Wisconsin. This program serves as a kick-off to the 4th grade curriculum and will be offered June 17-19 from 8:00 a.m.-12 noon. The program will be staffed with three teachers and one teaching assistant with medical training. Students will be bused to CAVOC from Central Elementary.

Anticipated Cost

· \$1,900 (to be funded through the Curriculum Dept. budget)

Lease Agreement for the Hodag Connections Learning Center Site

In an effort to provide students who are enrolled in the District’s alternative education programs with the option of being closer to area services that they may need to turn to for assistance or support, and to be closer to businesses interested in providing students with workplace experiences, the Administration investigated the possibility of leasing a downtown space in which to house these programs. Dr. Maggie Peterson, Director of Special Education-Pupil Services, had presented a proposal to the Operations and Strategic Planning Committee to lease approximately 6,000 sq. ft. of space located at 51 Brown Street. This space was previously the location for Anytime Fitness, which has now moved to its new Lincoln Street address. The cost of the space would be \$3,000 a month. The space is ADA (Americans with Disabilities Act) compliant and would allow for an excellent learning environment.

The alternative education programs offer individual learning opportunities for students in four-year-old kindergarten (4K) through grade 12 with flexible schedules along with various curriculum choices. The program consists of the following learning options:

- Hodag Tracks (4K-Grade 12 home-based learning)
- Learning Lab (Grades 6-12 online curriculum for initial credit or credit recovery)
- GEDO #2 (Alternative education program for high school students who are at risk of not graduating)
- Adult Learner (Adult students who need to meet graduation requirements for a high school diploma)

The off-site program will provide an alternative educational environment for students who may suffer from anxiety and health issues, who have a negative reaction to the traditional school setting, or who have other issues that prevent them from being able to learn and be successful at school. Some students involved in these programs also have disabilities that prohibit them from being independent citizens or from having the opportunity to learn skills necessary for success in the workplace.

Dr. Peterson explained that if the lease is Board-approved, the space would be available on April 1st and would be named “Hodag Connections Learning Center”. The Center would be staffed with two professional employees and two teaching assistants. The lease would run from April 1, 2019 through March 31, 2021. An open house would be planned for August 2019 to introduce the Center to the community. Board members would be encouraged to visit during the site development process. Some repairs and updates, including security measures, would be completed prior to moving into the site.

A previous vote by the Operations and Strategic Planning Committee to recommend Board approval of the lease request failed (1/1 vote). Ron Counter, School Board President directed the Administration to present the lease proposal to the Board. The Board approved the lease request as proposed.

2019-2020 CESA 9 Shared Services Contract

Each year the Board considers a Shared Services Agreement with CESA 9. The services included that would be included in the 2019-20 agreement are as follows at a cost of \$93,286.00 plus any costs incurred due to submitting purchase orders for some services that may be needed:

<u>Cost Service</u>	<u>Budgeted Cost</u>
School Improvement Services	\$22,975.00
Instructional/Educational Materials Service (via CESA 12)	\$2,848.00
Library Media Specialist Network Meetings	\$200.00
LVEC/Career & Technical Education Consortium	\$4,662.00

Technology Coordinator Network Meetings	\$200.00
Parent Liaison Services	\$6,930.00
Virtually Impaired Services	\$12,650.00
Administration	\$21,538.00
Carl Perkins Grant Consortium	\$1,284.00
CESA Facility Maintenance and Operations Services	\$1,150.00
E-Rate Application Service	\$9,737.00
Environmental Services (MACNEIL)	\$8,652.00
TEACH Grant Consortium Membership	\$500.00
Academic & Career Planning	No Charge
Early Childhood Services - IDEA Preschool Discretionary Grant	No Charge
Educator Effectiveness	No Charge
PBIS (Positive Behavior Intervention Support) Grant	No Charge
Regional Service Network Grant	No Charge
Regional Support Systems Project	Per Purchase Order
SALT Transcription (\$50 per tape)	Per Purchase Order
Star Lab Services	Per Purchase Order
Title I Network Services	No Charge
Title III Grant Consortium	No Charge
Transition Planning Technical Assistance	No Charge
Universal Design for Learning Grant	No Charge
WISE Support	No Charge
WI Digital Learning Collaborative-Blended Learning Live	Per Purchase Order
WI Resource Center for Charter Schools	No Charge
WI Virtual School	Per Purchase Order
WSPEI (WI Statewide Parent Educator Initiative) Grant	No Charge
Cooperative Purchasing Service - CESA 2 Program	No Charge
Excellence in Teaching Program (Alternative Licensure)	Per Purchase Order
School Based Services (Medicaid Billing @ \$3.50 Per Claim)	Per Purchase Order

The Board accepted the 2019-20 services agreement as proposed.

#### Second Reading and Adoption of New Policies

The Board approved a second reading and adoption the following new policies:

- Policy 2461, Recording of Individualized Education Program Team Meetings.
- Policy 3120.10, Job Sharing.
- Policy 5720, Student Activism

#### Enter Closed Session

The Board entered closed session to consider staff contracts, the hire of staff, the resignation/retirement of staff, and the histories and/or disciplinary data of specific persons.