

CLUB OR ORGANIZATION \_\_\_\_\_

4. Number of Students participating \_\_\_\_\_

5. Names of Chaperones - (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_  
(4) \_\_\_\_\_ (There must be one (1) chaperone for every ten to fifteen (10- 15) students.  
Any deviation requires approval by the principal.)

6. Mode of Travel  Private Car From \_\_\_\_\_  
 Bus From \_\_\_\_\_  
 Air From \_\_\_\_\_

7. Comments \_\_\_\_\_

9. Please specify all costs to the school district including substitute teacher pay.

No. of substitutes - @ \_\_\_\_\_ /day for \_\_\_\_\_ days = \$ \_\_\_\_\_

10. Principal's Approval \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**RHINELANDER HIGH SCHOOL School Board**  
**Request - Club Trip**

P 6153.2 Club Trips: A club trip is an excursion taken by any student organization approved and sponsored by the School District as an adjunct to the regular school program. It is used to develop students' interests, capabilities, and knowledge. Club trips are usually extended beyond the limits of a field trip and participation is voluntary. All club trips taking place outside the school day must be approved by the principal. All club trips taking place during the school day require School Board approval. Any non-school sponsored group trip during the school day requires School Board Approval. A club trip taking place during the school day requires approval by the School Board three (3) weeks prior to the trip.

Please complete this form and attach documentation and an itinerary to further detail your plans.

TEACHER \_\_\_\_\_

1. Location or destination \_\_\_\_\_

2. Itinerary, dates, times, etc. \_\_\_\_\_

3. Purpose (What will be seen; how does it relate to the goals of the school group?) \_\_\_\_\_

Expenses \_\_\_\_\_

Fees \_\_\_\_\_

Transportation \_\_\_\_\_

Substitute TOTAL \_\_\_\_\_

to \_\_\_\_\_

to \_\_\_\_\_

to \_\_\_\_\_

Grades \_\_\_\_\_