

SCHOOL DISTRICT OF RHINELANDER



6-12 Academic and Career Planning

Wisconsin Department of Public Instruction
Chapter PI-26



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Academic and Career Planning (ACP) is a student-driven, adult-supported process in which students create and cultivate their own unique and information-based visions for post-secondary success; obtained through self-exploration, career exploration, and the development of career management and planning skills. The Wisconsin Department of Public Instruction (DPI) (<http://dpi.wi.gov/acp>) in Chapter PI-26 legislation requires public school districts to provide academic and career planning services to students in grades 6 through 12 beginning in the 2017-2018 school year. These new academic and career planning requirements connect a school district's 'Education for Employment' plans and programs to the new academic and career planning requirements.

In the School District of Rhinelander (SDR), the implementation of academic and career planning has already begun. ACP is a four part process; KNOW (Who am I? *Students get to know their interests, skills, and strengths*); EXPLORE (Where do I want to go? *Students explore career pathways and education opportunities*); PLAN (How do I get there? *Students set goals, choose courses, join clubs and activities, obtain financial information, fill out applications, and write resumes*); and GO (*Students put their plan into action*). Opportunities for SDR students are bountiful!

By providing students information and opportunities for self-awareness, career exploration, and academic planning, SDR strives to prepare students for any academic or career path they may choose.

School District of Rhinelander

Implementation of Chapter PI-26

What is PI-26?

Wisconsin Department of Public Instruction Chapter PI-26 and Wisconsin Statutes require that the Board of Education “*shall provide access to an education for employment program approved by the state superintendent*”. The purpose of education for employment programs is to prepare elementary and secondary pupils for employment, to promote cooperation between business and industry and public schools, and to establish a role for public schools in the economic development of Wisconsin. The information that follows defines education for employment programs, describes the process for approval of education for employment plans, and establishes approval criteria for education for employment programs.

The Job Market in the School District of Rhinelander Area

SDR’s job market information can be obtained through the [Oneida County Workforce and Economic Profile](#), which was generated from the most recent (2015) profile completed by the Wisconsin Department of Workforce Development.

The Current Job Market’s Impact on Student Preparation

Labor market information suggests that careers in trade, transportation & utilities, and education and health have been the fastest growing career fields in our area. Establishments involved in the trade, transportation, and utilities industries engage in a wide range of industrial activities.

Retail trade establishments buy and sell end-use products and services; the final step in the distribution of merchandise to consumers. They may also sell repair and installation services to households, businesses, and institutions such as schools and hospitals.

Wholesale trade establishments buy and sell merchandise to other businesses, such as retailers. Transportation establishments (comprised of both transportation and warehousing establishments) provide transportation services, such as delivering parcels, hauling bulk cargo, and transporting passengers by planes, trains, ships, trucks, and buses.

Utilities establishments generate and transmit electric power, provide natural gas services, treat and distribute potable water, and treat and dispose of sewage.

Source: Beyond the Numbers, Publication by the Dept. of US Dept. of Labor.

The next fastest growing career in our area has been in education and health services. The education and health services sector is composed of three distinct parts: (1) Private educational services (including private elementary, secondary, and higher education institutions, trade and technical schools, and other instructional services); (2) health care (including doctor offices, hospitals, nursing

home facilities, outpatient services, and diagnostic laboratories); and (3) social assistance (including family services, emergency services, and day care services).

Source: Bureau of Labor Statistics.

Through the “Explore” component of the ACP model, SDR works with community members to provide students work-based learning opportunities. These opportunities are not only a part of the academic and career planning process, but they also enrich our community by creating relationships and references for our students.

Located in the Rhinelander High School (RHS) facility is a FAB Lab (Fabrication Laboratory), a digital media center for IT (Information Technology), a nursing assistant lab, and a *ProStart* culinary kitchen curriculum. All of these opportunities provide students with real world experiences on site.

SDR also prepares students for life beyond high school by providing them with information and guidance to make informed decisions regarding their educational and career path; whether their career goals are leading to an in-demand career area or a unique, narrow occupational area.

SDR students may explore the job outlook for specific careers of interest by utilizing the following websites:

careercruising.com wisconsincareerpathways.org worknet.wisconsin.gov

Communication with Parents, the Community, and Staff for Academic and Career Planning

SDR has consistent communication with families throughout each student’s educational career via email, phone calls, and parent/teacher conferences, as well as open house and other school events.

The websites of [RHS](#) and [James Williams Middle School](#) (JWMS) are the primary sources of communication with parents and the community regarding academic and career planning.

Within these sites are ACP links to the [RHS Student Services](#) and the [JWMS Student Services](#). The RHS student services website provides a recommended student planning outline for [freshman](#), [sophomore](#), [junior](#), and [senior](#) students.

Communication is also available through the [JWMS Facebook](#), [SDR Community Education Facebook](#), the [Hodag Pride Weekly Newsletter](#), and the [RHS Student Services eNews](#).

[Infinite Campus](#) is SDR’s web-based student information system. Parents and students are able to log into Infinite Campus through any computer or mobile device for access to schedules, grades, assignments, and attendance information.

[Career Cruising](#) provides students and parents with SDR’s career development software. It is aligned with Wisconsin’s *Academic and Career* key components.

The *Know* component of Career Cruising allows users to learn about themselves and their interests, skills, preferences and aspirations; allowing students to explore the opportunities that may be right for them.

The *Explore* component of Career Cruising gives students an opportunity to learn about career possibilities and educational pathways.

The *Plan* component allows students to build a dynamic, actionable plan that outlines the steps needed to achieve career, school, and life goals.

The *Go* component is taking an informed action plan and making it real in life; whether for a career, job, or college.

Career Cruising is aligned with the [American School Counselor Association \(ASCA\) National Standards for Career Development](#).

What is Career Cruising?

Career Cruising is an Internet-based career exploration and planning tool used by your child to explore career and college options, and to develop a career plan. Career Cruising can be accessed from school, home, or wherever there is access to the Internet. Career Cruising strengthens future career readiness initiatives and equips students with the skills and knowledge to make informed decisions about the future. It supports SDR 6-12 student engagement so that students see the value in their academics as it pertains to the future. Career Cruising increases the value of this involvement by using a dedicated family 24/7 access portal, infusing college and career planning activities across the 6-12 curriculum, promoting 21st Century skills such as financial literacy and time management, self-guiding students through post-secondary and planning and decision making, and supporting transition and at-risk students to set goals. Features of the program include:

- **ASSESSMENTS:** Assessment tools used to help a student identify his or her career interests, skills, abilities, and learning styles.
- **CAREER PROFILES:** Thorough and up-to-date information about different occupations, showing direct links between careers and related post-secondary programs, including military options. There are multimedia interviews with real people in each occupation, which add depth and realism to career profiles.
- **POST-SECONDARY AND FINANCIAL AID INFORMATION:** Comprehensive post-secondary and financial aid information, with a number of useful search tools to help students find post-secondary schools with scholarship opportunities, as well as other post-secondary scholarship opportunities.
- **EMPLOYMENT GUIDE:** Advice for all stages of the job search process, including developing a job search plan, networking, writing resumes and cover letters, preparing for interviews, and adjusting to a new job.

- **MY PLAN:** An online portfolio where a student can develop and reflect on his or her academic, personal, and career exploration activities, and make plans for the future.
- **RESUME BUILDER:** Students can create, format, and print professional-looking resumes quickly and easily.
- **PARENT PORTAL:** Allows parents to view the information their child has stored in his or her plan, learn more about the careers and schools that their child is interested in, and communicate with their child's school counselor. To register for the 'Parent Portal' account, go to www.careercruising.com/Parent and enter the activation code. To receive an activation code, parents ask their child to grant access.

Engaging Community Stakeholders in Academic and Career Planning

Rhinelanders Partners in Education

Rhinelanders Partners in Education (PIE) is an all-volunteer, non-profit organization comprised of area business, education, and community leaders. PIE's mission is to create a business, education, and community partnership that engages students in enriched learning opportunities so all students are successful with 21st Century skills.

PIE 2017-18 Officers

President - Ben Meyer, WJFW
 Vice-President - School District of Rhinelanders
 Treasurer – Sidney Ring, Park City Credit Union
 Secretary - Lynn Feldman, UW Extension
 Past President- Lara Barbour, Ascension Wisconsin

PIE 2017-2018 Board of Directors

Ricky Brice – Pioneer Equipment
 Mike Cheslock – School District of Rhinelanders
 Julie Clark - Marshfield Clinic
 Bill Clow-WXPR
 Lloyd Gauthier- Rhinelanders Police Department
 Sarah Gruber - Nicolet College
 Beverly Hart - Aspirus Clinic
 Barb Harvey - Nicolet Bank /Amy Vanney
 Kelli Jacobi/Teri Maney, Shared Position – School District of Rhinelanders
 Melanie Nyzc- Nativity of Our Lord
 Karalyn O'Melia - School District of Rhinelanders
 Leah Van Zile - Wisconsin Public Service
 Mary Wilson, CoVantage Credit Union

PIE Committees

Marketing:

Mike Cheslock, Chair, School District of Rhineland
Jessie Dick, WXP
Stephanie Rou, Star Journal
Shane Sparks, NRG Media
Erika Warning, Nicolet Area Technical College

Partnerships:

Bev Hart, Chair, Aspirus
Julie Clark, Marshfield Clinic
Bill Clow, WXP
Ben Meyer, WJFW

Events:

Sidney Ring, Chair, Park City Credit Union
Mike Cheslock, School District of Rhineland
Lynn Feldman, UW Extension
Leah Van Zile, Wisconsin Public Service

Teacher Outreach:

Lara Barbour, Co-chair, Ascension Wisconsin
Ricky Brice, Pioneer Equipment
Sarah Gruber, Nicolet Area Technical College
Kelli Jacobi, School District of Rhineland
Teri Maney, School District of Rhineland

Youth Apprenticeship:

Lynn Feldman, Chair, UW Extension
Sarah Gruber, Nicolet Area Technical College
Karalyn O'Melia, School District of Rhineland
Sidney Ring, Park City Credit Union

[Nicolet Area Technical College](#)

Nicolet Area Technical College provides RHS students with an on-site [Career Coach](#). The Career Coach works collaboratively with staff and students in the following areas:

- Assistance with
 - Accuplacer Test Preparation and Interpretation
 - Career and Lifestyle Assessments
 - Career Exploration
 - Admission Process and Application

- Provides Presentations/Workshops Relating to
 - Career Pathways
 - Career Decision-Making
 - Dual Credit Options
 - Financial Aid
 - Associate and Bachelor Degrees
 - Post-Secondary Options
 - Transitioning: How are High School and College Different

[Grow North Regional Economic Development Corporation](#)

One of Grow North's goals is to support and promote the use of Fab Labs in schools throughout the region. Grow North is a private/public 501(c)(6) organization dedicated to economic development in the eight counties of northern and northeastern Wisconsin. The region includes Forest, Florence, Marinette, Lincoln, Langlade, Oconto, [Oneida](#), and Vilas counties.

School District Of Rhinelander

James Williams Middle School/Rhinelander High School 6-12 Academic and Career Planning Delivery

During the 2017-2018 school year, students at JWMS and RHS will participate in the Academic and Career Planning program during homeroom/advisory. Students will begin to develop their Career Cruising ePortfolio at the 6th grade level, which will come to fruition in 12th grade. Students will make connections with other students within their advisory settings, as well as make connections with staff in an atmosphere that fosters academic and career readiness; preparing students for life after graduation.

Students will meet once a month in their advisory group for an ACP-focused lesson utilizing Career Cruising. All middle school and high school advisors will be provided lessons by the RHS and JWMS school counselors. Student ePortfolios may be shared with anyone the student chooses (i.e. parents, staff, community member, etc.) for assistance with reviewing and offering recommendations to the student.

Homeroom advisors will be responsible for ensuring that their students are completing the assigned lesson and are progressing to meet the completion standards. Study hall staff will be able to check on student completion for 6-12 students.

SDR follows the [Wisconsin Comprehensive School Counseling Model](#).

Connecting Students with the Career and Technical Education Programs of Study in the Academic and Career Planning Process

Rhinelander High School's Programs of Study (POS) for the 16 career pathways have been embedded in SDR's Career Cruising (see links listed below). As part of the Carl D. Perkins grant funding for

Career and Technical Education (CTE) programming, each POS is based on a set of similar knowledge and skills required for career success in a broad career pathway field of study. SDR's POS course outlines provide students in grades 6-12 with a template for personalizing an 'Academic and Career Plan' for a potential academic and career choice by viewing recommended courses available at RHS within the student's chosen pathway.

Career Pathways

- [AGRICULTURE, FOOD & NATURAL RESOURCES](#)
- [ARCHITECTURE AND CONSTRUCTION](#)
- [ARTS, AV TECHNOLOGY AND COMMUNICATIONS](#)
- [BUSINESS MANAGEMENT & ADMINISTRATION](#)
- [EDUCATION & TRAINING](#)
- [FINANCE](#)
- [GOVERNMENT AND PUBLIC ADMINISTRATION](#)
- [HEALTH SCIENCE](#)
- [HOSPITALITY AND TOURISM](#)
- [HUMAN SERVICES](#)
- [INFORMATION TECHNOLOGY](#)
- [LAW, PUBLIC SAFETY, SECURITY, CORRECTIONS, SECURITY](#)
- [MANUFACTURING](#)
- [MARKETING](#)
- [STEM CAREERS](#)
- [TRANSPORTATION, DISTRIBUTION & LOGISTICS](#)

Students with Disabilities and Their Participation in the Academic and Career Planning and Transition Planning Process

ACP is available to all SDR students. The Director of Special Education and Pupil Services, as well as the case managers for those students that have an IEP (Individualized Education Plan), maintain a key role in academic and career planning.

ACP is a state requirement, but not required by federal law. The IEP and Post-Secondary Transition Plan (PTP) are federal and State of Wisconsin requirements. The initial PTP is completed at the student's first IEP meeting after he/she reaches the age of 14.

Since the ACP and the IEP/PTP are developed for the individual student, the resources and services will be unique to each child under both the ACP process and IEP/PTP development. Engaging in the ACP process will provide increased self-knowledge and resources to the student with a disability as he/she transitions from high school to postsecondary school and employment.

Additional Rhinelander community services for students with disabilities are provided as deemed appropriate through the following sources:

- [RHINELANDER'S JOB CENTER](#)
- [STATE OF WISCONSIN'S DEPARTMENT OF WORKFORCE DEVELOPMENT FOR VOCATIONAL REHABILITATION SERVICES](#)
- [YOUTH TRANSITIONAL JOB FAIR](#)

Rhineland High School Student Opportunities in the Academic and Career Planning Process

Advanced Placement (AP) offerings at RHS in the classroom setting are: AP Biology, AP Calculus, AP English Language and Composition, AP English Literature and Composition, AP European History, AP Government and Politics, AP Statistics, and AP US History. RHS students also have the opportunity to take AP courses that are not offered at the high school through the [Wisconsin Virtual School](#).

Community Service is an opportunity for RHS students to earn .5 credit for 55 hours or 1 credit for 110 hours of documented community service. The community service is verified and signed by the community service organization's mentor. The credit is a "P/F" (Pass/Fail) and does not have any effect on grade point average. Students seeking to earn credit in this manner must complete services during a given school year.

Course Options allow students to take up to two courses per semester from a Wisconsin educational institution in the University of Wisconsin System, a Wisconsin technical college, or a Wisconsin non-profit school of higher education.

Dual Credit agreements have been established with Nicolet Area Technical College for the following RHS courses:

- Accounting
- Anatomy/Physiology
- Computer Applications
- Intro to Digital Media
- Marketing
- Medical Terminology
- Welding

Medical Internships give eligible RHS students that have completed their junior year in good standing (18 credits with no truancy or behavioral concerns) and are interested in a patient care career, the opportunity to experience the healthcare delivery system.

Student Internships allow RHS students the opportunity to explore various aspects of industry through paid or unpaid workplace learning experiences under the supervision of a workplace mentor. The student may work during the school day and/or outside of school hours. A student may earn .5 (1/2) credit for every 110 hours, up to a maximum of 2 credits for 440 hours.

Student Mentorships are credit-earning opportunities for RHS students to volunteer in a school setting. An example of this would be: A student who desires to become a teacher would leave RHS to volunteer every day in an elementary school classroom. The student and the cooperating elementary school teacher would sign an agreement and list learning activities that would result in earning RHS credit.

Youth Apprenticeships integrate school-based and work-based learning to instruct students in employability and occupational skills as defined by Wisconsin industries. Local programs provide training based on statewide youth apprenticeship curriculum guidelines and endorsed by business and industry. Students are instructed by qualified teachers and skilled work site mentors. Students are simultaneously enrolled in academic classes to meet high school graduation requirements in a youth apprenticeship-related instruction class, and are employed by a participating employer under the supervision of a skilled mentor.

Youth Options provides eligible students with the opportunity to take post-secondary coursework while still a high school student, and receive both high school and post-secondary credit.

School District of Rhinelander Board of Education Academic and Career Planning Approval

This ‘Academic and Career Planning’ guide was officially approved by the Board of Education on August 21, 2017. It is posted on SDR’s website for the public to view.

Throughout the year, the Academic and Career Planning Coordinator will seek feedback from students, teachers, parents, community businesses, and community members to continually enhance the services SDR provides. Strengths and areas of improvement will be continually considered and changes to the plan will be made as needed.

6-12 ACADEMIC AND CAREER PLANNING



SCHOOL DISTRICT OF RHINELANDER
RHINELANDER, WI 54501
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