

BOWEN'S BUS SERVICE, INC.

'TRANSPORTATION TO ALTERNATE LOCATION' FORM

Valid for the 2016-2017 school year only.

Student will be eligible to ride after parents are contacted (either by phone or postcard) with bus information. Form must be filled out completely

The legal responsibility of the District in transporting students to/from school is limited to providing services to their legal residence.

The District policy for considering requests by parents to have their student(s) transported to alternate locations is as follows:

- All requests, including day care, must be made using the form below. Any changes to the pickup and/or drop-off locations during the course of the 2016-17 school year require that parents fill out another form. Once received by the bus service, requests may take up to two weeks to finalize. Please plan accordingly.
One alternate location is allowed per child. Court-ordered situations will be reviewed separately, and proof of the court order may need to accompany your request. One change only in an eighteen-week period will be allowed. The Superintendent or his/her designee may consider changes under unusual or emergency situations.
Parent/guardian may request transportation to a school outside of their resident attendance area; however, the bus will not deviate from its route to accommodate a request.

Student Name (1) Grade School
(2) Grade School
(3) Grade School
(4) Grade School
(5) Grade School

Primary Home Address: Phone#

Alternate Location Information:

Requested Starting Date: When: Pickup Drop-off Both Days: M T W T F
How Often: Every Day Every Other Week Varies Other:

Caregiver Name:

Caregiver Address:

Caregiver Phone #:

- Discontinue alternate transportation- Transport only to primary address
Discontinue previous alternate transportation- Transport to above alternate location
Requested Starting Date:

Other info/comments:

Signature of Parent/Guardian Date

Return completed form to: Bowen's Bus Service, Inc.
P.O. Box 43
McNaughton, WI 54543 (or Fax # - 715-362-3997)

Transportation Office Use Only

Approved Denied

Bus # Shuttle: A.M. P.M. Stop Location Time of Pickup/Drop

Add to Route Sheets Notified Driver Informed Parent Informed School Date Notified

Bowen's Bus Service Inc. - 1940 River Street - Rhinelander WI 54501
Phone: 715-362-3996
Fax: 715-362-3997