

School District of Rhinelander
Board of Education

Monday, October 16, 2017

MEETING UPDATE

The Regular Meeting of the Board of Education was called to order on Monday, October 16, 2017 at 6:00 p.m. in the Superior Diesel Advanced Learning Center, located at 665 Coolidge Avenue, Rhinelander, WI. Ronald Counter, Board President, led the Pledge of Allegiance.

Roll Call

Board Members Present: Judy Conlin, Mary Peterson, Mike Roberts, David Holperin, Dennis O'Brien, Duane Frey, Ann Munninghoff Eshelman, Benjamin Roskoskey, and Ron Counter

Board Members Absent: None

Approximately ten guests were present for this meeting, as well as Superintendent Kelli Jacobi, Jamie Taylor of the Northwoods River News, and Eileen Persike of the North Star Journal.

Declaration of Public Notice

The 'Declaration of Public Notice' was printed on the meeting agenda. This notice identifies the public places at which the meeting agenda was posted and/or shared.

School Board Professional Development

Due to the state report cards still embargoed, there was no professional development topic for this meeting.

Report Topics

President

President Counter reported on the topics presented at the WI Association of School Boards (WASB) Region 2 meeting held in Minocqua on October 10th. He attended the meeting with Superintendent Jacobi and Board members Judy Conlin and Dennis O'Brien. Mr. Counter also congratulated Mr. O'Brien on receiving his WASB Professional Development Award, which was presented at this meeting.

Vice-President

Vice-President Conlin also reported on the presentations from the WASB Region 2 meeting.

Superintendent's Report

Superintendent Jacobi had nothing to report.

Student Representative Report

Tyler Fredrick, Student Council Representative reported that Homecoming and Spirit Week were very successful. He acknowledged Marilyn Storm, Grand Marshall at the Homecoming parade, for her many years as substitute teacher. Mrs. Storm retired from substitute teaching after the 2016-17 school year.

Student Council is also planning annual charity events, will be attending the Fall Summit being held in Stevens Point, and finalizing plans for the annual 'Angel Tree' project held during the holiday season.

Professional Staff Report

No Report

Committee Reports

Instruction and Accountability Committee

Chair Conlin, Committee Chair, reported that the Committee met on October 9th and was provided a report on the Achievement Gap Reduction (AGR) program, formerly known as SAGE (Student Achievement Guarantee in Education) program, which was established to improve student achievement

The AGR Program allows a participating school to meet the obligations of its five-year SAGE contract by implementing one of the following three strategies, or a combination of the strategies in every kindergarten through grade three classroom:

- One-to-one tutoring by a licensed teacher for pupils who are struggling with reading or mathematics, or both subjects;
- Instructional coaching provided by a licensed teacher to assist classroom teachers in improving instruction in math or reading and possess expertise in reducing the achievement gap; or
- Maintaining one teacher to eighteen students or two teachers to thirty students and providing professional development on small group instruction.

The District's seven Reading and four Math interventionists, as well as four instructional coaches, continue to focus on and implement the following AGR programs for the benefit of staff and students:

Reading

- Coaching of Universal Instruction for Staff
- Progress Monitoring for Data Purposes
- Intensive Interventions for Struggling Students
- Multi-Level System of Support for Students

Math

- Professional Development for Staff in the Eight Mathematical Practices
- Intensive Support for Students
- Screening of all Kindergarten and Grade 1 Students

The District continues its commitment to Universal Instruction, implementing research-based best practices, and providing multiple practice opportunities for staff. Staff development in Universal Design for Learning (UDL) benefits all students at all levels of learning.

Operations and Strategic Planning Committee

Mike Roberts, Committee Chair, reported that the Committee also met on October 9th. Topics recommended for Board approval are a request for student travel and fundraising, consideration of the first reading of a new policy for administrative staff, and revisions to various bylaws.

Employee Relations Committee

Committee Chair Duane Frey reported that the Committee has not had a need to meet.

Capital Projects Ad Hoc Committee

Mike Roberts, Chair, reported that the Committee has not had a need to meet.

CESA 9 Report

CESA 9 Board of Control Representative Duane Frey reported that the Board of Control met on October 4th. The Board was provided a report on the *Excellence in Teaching Program* offered through CESA 9. The next meeting will be held on November 6th.

Oneida/Vilas School Supt.-Board Report

Superintendent Jacobi reported that the Oneida/Vilas group has not met.

Citizens/Delegations

Mr. Gerald Anderson, citizen, acknowledged that, pursuant to the newspaper article written after the October 9th Special Board meeting, he is aware of the additional funding that the school district will be receiving from the state for the 2017-18 and 2018-19 school years. He urged the school board not to forget the employees when designating where these extra funds will be spent and to keep all spending transparent to the public.

Action and/or Discussion Topics

Meeting Minutes

The minutes of the September 18, 2017 regular monthly meeting were approved as printed.

Payment of September Claims and Services

The September 2017 payment of claims in the amount of \$575,597.59 and the September 2017 payment of contracted services in the amount of \$1,273,800.51 were approved.

Gift/Donation Acceptance

The following gifts/donations were accepted with sincere appreciation:

- Donations for Rhinelander High School FBLA/DECA from the following Rhinelander individuals and businesses:
 - \$500 from Superior Diesel of Rhinelander
 - \$250 from RMM Solutions, Inc., Wausau, WI
 - \$250 from Rhinelander GM, Rhinelander
 - \$250 Rhinelander Lions Club
 - \$250 from CoVantage Credit Union, Antigo, WI
 - \$150 from Musson Bros., Inc., Rhinelander
 - \$150 from Pinewood Country Club, Harshaw, WI
 - \$50 from Schmidt & Bruce Orthodontics, Rhinelander
- Two \$25 gift certificates from Friendship House of Rhinelander to be used toward the purchase of incentive prizes for the annual United Way Campaign
- Two \$5 gift certificates from Coffee Beans, Etc. to be used toward the purchase of incentive prizes for the annual United Way Campaign
- Band folders valued at \$499.14 from Jim and Jan Leschke of Rhinelander to be used by 8th grade students to help care for band literature and keep it organized.
- \$25 gift card from Walmart of Rhinelander to be used toward the purchase of pumpkins for the Rhinelander High School art students who will use their artistic skills to carve the pumpkins and present them on the "How to Carve the Perfect Pumpkin" segment to be aired on WJFW-TV Channel 12.
- \$25 gift certificate from Bessey's Meat Market of Rhinelander to be used as a 3rd place raffle prize during the fund-raising events of the NCEP (New Cultural Experiences Program) students. The funds will help defer the travel costs for those students traveling to Ireland and Scotland in spring 2018.
- \$5 coupons (totaling \$720) from Hanson's Garden Village of Rhinelander to be used as a discount for the purchase of hanging baskets that students sold as a fund-raising effort to help defer the costs of the NCEP trip to Ireland and Scotland in Spring 2018.
- School supplies (value unknown) from Debra Durchslag of Rhinelander to be provided to middle school students who are in need
- \$750 from AmeriGas of Rhinelander to be allocated to the following three programs: \$250 to the Rhinelander High School DECA program; \$250 to the Rhinelander High School Dance Team; and \$250 to the "Hodags Care" food service account
- Eight gallons of Olympic overcoat paint, valued at \$200, from Bob LeFebvre of Eagle River, WI to be used on the storage shed being constructed at CAVOC by the high school building trades class

Request for Student Travel and Fund-Raising

The Board approved the request for out-of-country travel for high school foreign language students and other high school students wanting to travel to and from Spain during spring break, March 2019. The Board also approved fund-raising efforts to help defer travel costs.

New Policy 1630.01, Family and Medical Leave of Absence (FMLA)

A first reading of the new FMLA policy for administrative staff was approved by the Board. This policy had previously been adopted for professional and support personnel, but had not been completed for the administrative staff. This new policy was recommended for adoption by NEOLA, the District's policy consulting firm.

Revised Bylaws

Pursuant to the recommendation of NEOLA and the Board's Operations and Strategic Planning Committee revisions to the following Bylaws were approved:

➤ Bylaw 0100, Definitions

"Classified or Support Employee" definition has been deleted and "Support Staff" definition has been added (see page 3)

A definition of "local law enforcement officer(s) or agencies" has been added to clarify that such terms used within any bylaw or policy are intended to include any local, state, or federal law enforcement agencies and their officers.

"Professional Staff Member" has been changed to "Professional Employee" to be consistent with the titles as listed in the professional employee handbooks, contracts, etc.; and to better define the role of these employees.

"School Official" is a new definition.

➤ Bylaw 0130, Functions

0131.1, Bylaws and Policies

This bylaw has been revised to expressly authorize the Superintendent to make technical corrections to the District's policies without the requirement of Board approval through the usual approval process. This authorizes the Superintendent to make technical corrections only; not changes that reflect a policy decision or substantive consideration by the Board.

0132.2, Administrative Guidelines

Revised so the wording is updated and consistent with the bylaw as provided by NEOLA.

0133, Judicial

Revised so the wording is updated and consistent with the bylaw as provided by NEOLA.

➤ Bylaw 0140, Membership

0142.1, Electoral Process

Revised so the wording is updated and consistent with the bylaw as provided by NEOLA.

0142.4, Oath

Revised to reflect that in the event the current school board clerk is up for re-election as an incumbent, and has won the election, another officer of the Board may administer the oath.

0142.7, Orientation

Revised to reflect a grammatical change.

0143.1, Public Expression of Board Members

Revised to make it better understood that statements by "individual" Board members do not reflect the opinions of the "entire" Board.

0144.1, Compensation

Wisconsin Act 9 modified Section 66.05 of the Statutes requiring a Board member to make timely notice of his/her intent to refuse to accept the salary that is associated with their position. The revisions made are required for compliance with the current state of the law.

➤ Bylaw 0160, Meetings

0164.1, Regular Meetings and 0164.2, Special Meetings

Revised to reflect the current time of the regular monthly meetings as approved by the Board, and to clarify the separation of the regular meeting and special meeting provisions between common and unified districts, as identified by statute.

0165.1, Public Notice of Regular Meetings

Revised to correct the wording and to identify that the meeting notices are to be given to the District's "legal newspaper" and not to a specifically name a newspaper. A legal newspaper is one that is sufficient for the publication of legal notices and is published at regular intervals of at least once per week and contains reports of happenings of recent occurrence of a varied character that are designed to inform the general reader. A newspaper also must have a bona

free paid circulation that is subscribed to by at least 300 persons. Any paper that is free (a shopper) does not qualify to be used for legal notices.

0165.3, Special Meetings

Revised to consistently reflect Wis. Stats. 120.11(2) and as recommended by NEOLA.

0166, Agenda

Revised to reflect the distinction between providing the agenda and supporting materials to Board members as opposed to the meeting notice requirements in Bylaw 0165.3, Special Meetings. It also reflects the open meeting law requirements.

0167.2, Closed Session

Revised to reflect a grammatical change.

0167.3, Public Participation at Board Meetings

Revised to reflect the time limit of participation by the public at Board meetings that is currently followed.

➤ *Bylaw 0170, Duties*

0171.3, Clerk

Revised to reflect a grammatical change.

With no topics for closed session, the Board adjourned the meeting at 6:25 p.m.