

School District of Rhinelander  
Board of Education

Operations and Strategic Planning Committee  
Monday, January 8, 2018

**Meeting Notes**

The meeting of the Operations and Strategic Planning Committee was called to order at 5:00 p.m. on Monday, January 8, 2018 in the Professional Development Center of the Administration Center, 665 Coolidge Avenue-Suite B, Rhinelander, WI.

Mike Roberts, Committee Member, led the Pledge of Allegiance.

Committee Members Present: David Holperin, Benjamin Roskoskey, and Mike Roberts  
Committee Members Absent: None

Also present were School Board President Ronald Counter and Jamie Taylor of the Northwoods River News.

Comments/Report by the Chairperson and/or Superintendent/Administration  
No reports

Citizens/Delegations  
No citizens/delegations wished to address the Committee.

Committee Meeting Minutes  
The Minutes of the November 13, 2017 Committee meeting were accepted.

Discussion and/or Action Topics

Budget Status Report

Marta Kwiatkowski, Director of Business Services, reviewed the November and December 2017 Budget Status Report with the Committee and informed the Committee that until tax receipts are received, the District's healthy fund balance will cover expenses and no short-term borrowing will be necessary.

2018-2019 School Year Calendar

At the December 18, 2017 Employee Relations Committee (ERC) meeting, the Committee reviewed a draft of the 2018-19 school year calendar. At that meeting, there was a question regarding the days proposed for the February 2019 parent/teacher conferences, so the Committee asked that the Administration and Rhinelander Education Association representatives review the calendar, make any necessary revisions, and share the new proposed calendar with the Operations and Strategic Planning Committee. The proposed calendar shown below as Addendum A was recommended for school board approval by the Committee.

Revised and New Policies

Pursuant to the recommendation of NEOLA, the District's policy consulting firm, revised and new policies were proposed for approval. The Committee recommended Board approval of the revised policies shown below, as well as a recommendation for approval of a first reading of the new policy as written, but the Committee did table three revised policies pending further information from NEOLA.

Revised Policies

Policies 3122.01 (Professional Staff) and 4122.01 (Support Staff) - Drug Free Workplace

*These two policies have been revised to specifically state alcohol as an item that is not to be used by professional or support personnel at any time while on District property or while involved in any District-related activity or event. The revisions also provide language relating to prescription drug use if it has been lawfully prescribed and taken with the prescribed dosage, which would not be a violation of policy.*

Policy 4140, Termination/Resignation (Support Staff)

*This policy has been revised to better state the District's current process for termination/resignation of support staff (at-will employees) since the passing of Act 10. Since the District has an authorized administrator who supervises support staff, this person is considered a designee of the Superintendent and may act in the termination/resignation process on behalf of the Superintendent and school board.*

**Policy 5421, Evaluation of Student Performance (Grading)**

*The title of this policy has been changed to just "Grading" and now includes steps for the procedures for grading in accordance with 'Nondiscrimination and Access to Equal Educational Opportunity' requirements.*

**Policy 5610, Suspension and Expulsion**

*Revisions to this policy more clearly define the reasons for holding an expulsion hearing and what a student's expulsion order may include.*

**Policy 6800, System of Accounting**

*This policy has been revised to more specifically state Wisconsin's accounting requirements.*

**New Policy**

**Policy 6605, Crowdfunding**

*NEOLA has recommended adoption of this policy to allow the use of an online service or website-based platform to help finance and/or fundraise for projects.*

**Adjournment**

The meeting adjourned at 5:25 p.m.

**ADDENDUM A - 2018-19 School Year Calendar**

**SCHOOL DISTRICT OF RHINELANDER**

2018-2019

**SCHOOL YEAR CALENDAR**



**DRAFT** 1-3-2018

| July 18 |    |    |    |    |    |    | August 18 |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| Su      | M  | Tu | W  | Th | F  | Sa | Su        | M  | Tu | W  | Th | F  | Sa |
| 1       | 2  | 3  | 4  | 5  | 6  | 7  |           |    |    | 1  | 2  | 3  | 4  |
| 8       | 9  | 10 | 11 | 12 | 13 | 14 | 5         | 6  | 7  | 8  | 9  | 10 | 11 |
| 15      | 16 | 17 | 18 | 19 | 20 | 21 | 12        | 13 | 14 | 15 | 16 | 17 | 18 |
| 22      | 23 | 24 | 25 | 26 | 27 | 28 | 19        | 20 | 21 | 22 | 23 | 24 | 25 |
| 29      | 30 | 31 |    |    |    |    | 26        | 27 | 28 | 29 | 30 | 31 |    |

  

| September 18 |    |    |    |    |    |    | October 18 |    |    |    |    |    |    | November 18 |    |    |    |    |    |    | December 18 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|------------|----|----|----|----|----|----|-------------|----|----|----|----|----|----|-------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa | Su         | M  | Tu | W  | Th | F  | Sa | Su          | M  | Tu | W  | Th | F  | Sa | Su          | M  | Tu | W  | Th | F  | Sa |
|              |    |    |    |    |    | 1  | 1          | 2  | 3  | 4  | 5  | 6  | 4  | 5           | 6  | 7  | 8  | 9  | 10 | 2  | 3           | 4  | 5  | 6  | 7  | 8  |    |
| 2            | 3  | 4  | 5  | 6  | 7  | 8  | 7          | 8  | 9  | 10 | 11 | 12 | 13 | 11          | 12 | 13 | 14 | 15 | 16 | 17 | 9           | 10 | 11 | 12 | 13 | 14 | 15 |
| 9            | 10 | 11 | 12 | 13 | 14 | 15 | 14         | 15 | 16 | 17 | 18 | 19 | 20 | 18          | 19 | 20 | 21 | 22 | 23 | 24 | 16          | 17 | 18 | 19 | 20 | 21 | 22 |
| 16           | 17 | 18 | 19 | 20 | 21 | 22 | 21         | 22 | 23 | 24 | 25 | 26 | 27 | 25          | 26 | 27 | 28 | 29 | 30 | 23 | 24          | 25 | 26 | 27 | 28 | 29 |    |
| 23           | 24 | 25 | 26 | 27 | 28 | 29 | 28         | 29 | 30 | 31 |    |    |    |             |    |    |    |    | 30 | 31 |             |    |    |    |    |    |    |
| 30           |    |    |    |    |    |    |            |    |    |    |    |    |    |             |    |    |    |    |    |    |             |    |    |    |    |    |    |

  

| January 19 |    |    |    |    |    |    | February 19 |    |    |    |    |    |    | March 19 |    |    |    |    |    |    | April 19 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|-------------|----|----|----|----|----|----|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| Su         | M  | Tu | W  | Th | F  | Sa | Su          | M  | Tu | W  | Th | F  | Sa | Su       | M  | Tu | W  | Th | F  | Sa | Su       | M  | Tu | W  | Th | F  | Sa |
|            |    |    |    |    |    | 1  | 1           | 2  | 3  | 4  | 5  | 6  | 3  | 4        | 5  | 6  | 7  | 8  | 9  | 1  | 2        | 3  | 4  | 5  | 6  |    |    |
| 6          | 7  | 8  | 9  | 10 | 11 | 12 | 3           | 4  | 5  | 6  | 7  | 8  | 9  | 10       | 11 | 12 | 13 | 14 | 15 | 16 | 7        | 8  | 9  | 10 | 11 | 12 | 13 |
| 13         | 14 | 15 | 16 | 17 | 18 | 19 | 10          | 11 | 12 | 13 | 14 | 15 | 16 | 17       | 18 | 19 | 20 | 21 | 22 | 23 | 14       | 15 | 16 | 17 | 18 | 19 | 20 |
| 20         | 21 | 22 | 23 | 24 | 25 | 26 | 17          | 18 | 19 | 20 | 21 | 22 | 23 | 24       | 25 | 26 | 27 | 28 | 29 | 30 | 21       | 22 | 23 | 24 | 25 | 26 | 27 |
| 27         | 28 | 29 | 30 | 31 |    |    | 24          | 25 | 26 | 27 | 28 |    | 31 |          |    |    |    |    | 28 | 29 | 30       |    |    |    |    |    |    |

  

| May 19 |    |    |    |    |    |    | June 19 |    |    |    |    |    |    | July 19 |    |    |    |    |    |    | August 19 |    |    |    |    |    |    |
|--------|----|----|----|----|----|----|---------|----|----|----|----|----|----|---------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| Su     | M  | Tu | W  | Th | F  | Sa | Su      | M  | Tu | W  | Th | F  | Sa | Su      | M  | Tu | W  | Th | F  | Sa | Su        | M  | Tu | W  | Th | F  | Sa |
|        |    |    |    |    |    | 1  | 1       | 2  | 3  | 4  | 5  | 6  | 1  | 2       | 3  | 4  | 5  | 6  |    |    |           | 1  | 2  | 3  | 4  |    |    |
| 5      | 6  | 7  | 8  | 9  | 10 | 11 | 2       | 3  | 4  | 5  | 6  | 7  | 8  | 7       | 8  | 9  | 10 | 11 | 12 | 13 | 4         | 5  | 6  | 7  | 8  | 9  | 10 |
| 12     | 13 | 14 | 15 | 16 | 17 | 18 | 9       | 10 | 11 | 12 | 13 | 14 | 15 | 14      | 15 | 16 | 17 | 18 | 19 | 20 | 11        | 12 | 13 | 14 | 15 | 16 | 17 |
| 19     | 20 | 21 | 22 | 23 | 24 | 25 | 16      | 17 | 18 | 19 | 20 | 21 | 22 | 21      | 22 | 23 | 24 | 25 | 26 | 27 | 18        | 19 | 20 | 21 | 22 | 23 | 24 |
| 26     | 27 | 28 | 29 | 30 | 31 |    | 23      | 24 | 25 | 26 | 27 | 28 | 29 | 28      | 29 | 30 | 31 |    |    | 25 | 26        | 27 | 28 | 29 | 30 | 31 |    |
|        |    |    |    |    |    |    | 30      |    |    |    |    |    |    |         |    |    |    |    |    |    |           |    |    |    |    |    |    |

**EVENTS**

|                     |                                                                     |
|---------------------|---------------------------------------------------------------------|
| August 23, 24 & 27  | New Professional Employee Orientation                               |
| August 28-31        | Professional Employee Inservice                                     |
| September 4         | First Day for Students                                              |
| October 18          | Parent/Teacher Conferences 3:30 - 7 p.m.                            |
| October 19          | No School for Students (Parent/Teacher Conferences 8 a.m. - 4 p.m.) |
| October 22          | No School for Students (Professional Development)                   |
| November 2          | End of 1st Quarter (42 days)                                        |
| November 21-23      | No School (Fall Break)                                              |
| December 24-28 & 31 | No School (Winter Break)                                            |
| January 1 & 2       | No School (Winter Break)                                            |
| January 17          | End of 2nd Quarter (43 days)                                        |
| January 18          | No School for Students (Professional Recordkeeping)                 |
| February 21         | Parent/Teacher Conferences 3:30 - 7 p.m.                            |
| February 22         | No School for Students (Parent/Teacher Conferences 8 a.m. - 4 p.m.) |
| February 25         | No School for Students (Professional Development)                   |
| March 18-22         | No School (Spring Break)                                            |
| March 29            | End of 3rd Quarter (43 days)                                        |
| April 19            | No School (Holiday Break)                                           |
| May 27              | No School (Holiday)                                                 |
| May 31              | Last Day for Senior Students (Grade 12)                             |
| June 2              | Class of 2019 Graduation                                            |
| June 6              | Last Day for Students Grades PreK-11                                |
| June 6              | End of 4th Quarter (47 days)                                        |
| June 7              | Last Day for Professional Employees                                 |
| June 10-July 3      | Summer School 2019                                                  |

|                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| First Day of School for All Students (September 4th), Last Day of School for Seniors (May 31st), and Last Day of School for Students Grades PreK-11 (June 6th) |
| No School for Students                                                                                                                                         |
| End of 1st, 2nd, 3rd, & 4th Quarters (4th Quarter ends on June 6th) and Class of 2019 Graduation                                                               |
| Summer School 2019                                                                                                                                             |

- 42 days 1st quarter
- 43 days 2nd quarter
- 43 days 3rd quarter
- 47 days 4th quarter
- 175 total student days