

School District of Rhinelander
Board of Education

BOARD MEETING UPDATE

Regular Monthly Meeting

Monday, April 16, 2018

The Regular Meeting of the Board of Education was called to order on Monday, April 16, 2018 at 6:00 p.m. in the Superior Diesel Advanced Learning Center of Rhinelander High School; located at 665 Coolidge Avenue, Rhinelander, WI.

Ronald Counter, Board President, led the Pledge of Allegiance.

Roll Call

Board Members Present: Judy Conlin, Mary Peterson, Mike Roberts, David Holperin, Dennis O'Brien, Duane Frey, Ann Munninghoff Eshelman, Benjamin Roskoskey, and Ron Counter

Board Members Absent: None

Approximately ten guests were present for this meeting, as well as Superintendent Kelli Jacobi and Jamie Taylor of the Northwoods River News.

Declaration of Public Notice

The 'Declaration of Public Notice' was printed on the meeting agenda. This notice identifies the public places at which the meeting agenda was posted and/or shared.

School Board Professional Development

There was no report for this meeting

Report Topics

President's Report

President Counter informed the Board that he attended the event for the new Mayor, Chris Frederickson. The mayor is interested in continuing with and increasing a partnership with the school district. He also announced that an offer on the Nativity of Our Lord North/St. Joe's property has been accepted from another party. The District's administration will continue to consider options for additional elementary school space.

Vice-President's Report

Vice-President Conlin had nothing to report

Superintendent's Report

Superintendent Jacobi has nothing to report.

Student Representative Report

Tyler "Ty" Fredrick, Student Council Representative, reported that students are preparing for prom. The theme is "Arabian Nights" and there has been very good feedback from the students. The student council is also planning its community service event, which will be a diner for NATH, and they are finalizing plans for this year's Olympics.

Professional Staff Report

There was no report for this meeting

Committee Reports

Instruction and Accountability Committee

Judy Conlin, Committee Chair, reported that the Committee did not meet in April.

Operations and Strategic Planning Committee

Mike Roberts, Committee Chair, reported that the Committee met on April 9th and made recommendations for Board approval of a new three-year custodial/janitorial contract, and new three-year auditor contract, renewal of the girls' and boys' hockey cooperative, and revisions to revised policies and bylaws.

Employee Relations Committee

Committee Chair Duane Frey reported that the Committee did not meet in April.

Capital Projects Ad Hoc Committee

Mike Roberts, Committee Chair, reported that pursuant to a meeting held at 5:30 on this date (just prior to this regular monthly school board) the Committee met to consider options for the girls' softball field development. The Committee directed Superintendent Jacobi to proceed with the softball field site evaluation, topographic survey and mapping, preliminary designs, and concept planning. Cost will be approximately \$6,000 which will be funded through the maintenance budget.

CESA 9 Report

CESA 9 Board of Control Representative Duane Frey reported on topics discussed and reported on at the April 4th meeting

Oneida/Vilas School Supt.-Board Report

Superintendent Jacobi reported that the Oneida/Vilas group has not recently met.

Citizens/Delegations

No citizens/delegations wished to address the school board.

Action and/or Discussion Topics

Meeting Minutes

The minutes of the March 12, 2018 special meeting, the March 19th regular monthly meeting, and the April 9th special meeting were approved.

Payment of March Payment Claims and Services

The Board approved the March 2018 payment of claims in the amount of \$629,266.65 and the March 2018 payment of contracted services in the amount of \$1,685,345.31 as printed.

Gift/Donation Acceptance

The following gifts/donations were accepted with sincere appreciation:

- \$100 from Peoples State Bank of Wausau, WI, to be used for parts and materials needed by the Robotics Club
- Painting supplies valued at \$98 from Sherwin Williams of Rhinelander, to be used by Central school social skills program students for their table refinishing project
- \$100 from the Bishop Family (Steve & Molly Bishop) of Lake Tomahawk, WI, to be used toward the costs of the Central school student field trip to the Wausau West Planetarium and Leigh Yawkey Woodson Art Museum
- Twenty-one books on various historical topics and events, valued at \$800, from the David Ditzler Family of Rhinelander to be added to the high school library media center resources
- \$50 from Jeffrey & Genene Lynott of Rhinelander, to be used toward the costs of the Rhinelander High School Jazz Band Mardi Gras activities
- Donations to be used toward the travel expenses for the Rhinelander High School FBLA/DECA student competitions:
 - \$100 from Butch and Diane Fryar of Rhinelander
 - \$250 from the Oneida County Tavern League Foundation
 - \$125 from Borel Auto Body of Rhinelander
 - \$500 from Superior Diesel of Rhinelander
 - \$25 from Jack's Super Service of Rhinelander
 - \$100 from Stifel of Rhinelander
 - \$150 from Brown & Associates of Rhinelander
 - \$150 from Dan & Peggy Krueger of Rhinelander
 - \$100 from Key Insight LLC of Rhinelander
 - \$100 from Quade & Schoone Plumbing & Heating, Inc. of Rhinelander
 - \$100 from Pinewood Country Club, Harshaw, WI
 - \$100 from Driscoll Property Management and Home Improvements LLC of Rhinelander
 - \$100 from CoVantage Credit Union of Antigo, WI
 - \$75 from CoVantage Credit Union of Rhinelander

Consider Approval of the 2018-2019 Girls' and Boys' Cooperative Hockey Programs

The Board approved the 2018-2019 application for the girls' and boys' cooperative hockey teams. The girls' team consists of students from Rhinelander, Antigo, and Three Lakes and the boys' team from Rhinelander and Three Lakes.

Consider Proposals for the Janitorial/Custodial Services Contract (3-year Contract)

A Request for Proposal (RFP) was sent to several contractors for receipt of janitorial/custodial services proposals (3-year contract). Quotes were received from Victory Janitorial, K-Tech Kleening, GCA Services, and Clean Power. GCA Services' proposal provided the least cost per hour, with Victory the next lowest. Although Victory's per hour cost is higher, the Administration recommended approval of its proposal for the following reasons:

- > Victory has no upcharge for additional services.
GCA will charge additional hourly fees if additional services are necessary.
- > Victory is a local service provider.
GCA has no local service and is from the Milwaukee area
- > Victory has experience with our District's needs as it is the current service provider, and the District has been very satisfied with the services that Victory has provided.

The Board accepted the proposal from Victory Janitorial, Inc.

Consider Proposals for the Audit Firm (3-year Contract)

Every three years, the District requests proposals from auditing firms. In March, a Request for Proposal (RFP) was sent to the following firms:

- Wipfli LLP of Rhinelander
- Krause, Howard & Company, S.C. of Wausau, WI
- Clifton Gunderson LLC of Stevens Point, WI
- Schenck Business Solutions of Plover, WI
- Hawkins Ash CPAs of Green Bay, WI

The objectives of the RFP were to identify those providers that could offer the highest quality service at the lowest cost to the District and provide the best coverage to meet its specific needs. The Board accepted the proposal from Schenck Business Solutions.

Consider Approval of Various Revised Bylaws and Policies and Approval of the 2nd Reading and Adoption of Policy 8320.01, Unauthorized Acquisition of Staff Personnel Records

The following bylaws and policies were approved by the Board and pertained to the topics indicated:

- ◇ School Board Compensation and Reimbursements (Bylaw 0144.1)
- ◇ Election of School Board Officers (Bylaw 0152)
- ◇ School Board Committee Requirements (Bylaw 0155)
- ◇ Board and Superintendent Relationship Pertaining to Development and Administration of Policy (Policy 1210)
- ◇ Early College Credit Program for Students (Policy 2271)
- ◇ School Counseling and Academic and Career Planning for Students (Policy 2411)
- ◇ Adoption and Selection of Textbooks (Policy 2510)
- ◇ Educator Initiative/Licensure Support for Professional Employees (Policy 3123)
- ◇ Physical Examinations for Professional Personnel (Policy 3160)
- ◇ Physical Examinations for Support Personnel (Policy 4160)
- ◇ Diploma Deferral for Students (Policy 5460.01)
- ◇ Weapons on District Property by Students (Policy 5772)
- ◇ Staff Use of Personal Communication Devices (Policy 7530)
- ◇ Notification of Educational Options to Students (Policy 8146)
- ◇ Public Records Requests (Policy 8310)
- ◇ Use of Electronic Wireless Communication Devices by District Employees (Policy 8605)
- ◇ Religious and Patriotic Ceremonies and Observances (Policy 8800)

New policy 8320.01, Unauthorized Acquisition of Staff Personnel Records, was also approved by the Board for a 2nd reading and adoption. This policy was developed for the purpose of providing direction for keeping personnel records and access to those records.

Consider Approval of Policy 5540 and Policy 6144 as Revised

Policy 5540, The Schools and Governmental Agencies

This policy pertains to the schools' cooperation with governmental agencies (i.e. law enforcement). Language changes that have been challenged were with regard to the investigation of certain circumstances where school authorities request assistance from law enforcement to interview students as witnesses in school during the school day.

Policy 6144, Investment Governance

This policy was revised to more specifically state transactions involving the District's investment of employee benefit trust funds.

Policy 5540 was approved as revised; however, 6144 will be brought back to the Operations and Strategic Planning Committee for further review due to concerns regarding future investments.

Enter Closed Session

The Board entered closed session to consider the acceptance of professional employee resignations/retirements, the hire of professional employees and/or the lay-off or nonrenewal of professional employees, and to consider the expulsion of a high school student.